

**Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

Tuesday, September 12, 2017, 6:30 p.m. Open Session (Closed Session at 5:30 p.m.)
Rescue District Office Board Room

DISTRICT MISSION

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

ITEM	ITEM DESCRIPTION
CALL TO ORDER:	Board president called the meeting to order.
ROLL CALL:	<ul style="list-style-type: none"> ✓Nancy Brownell, President ✓Kim White, Vice President ✓Suzanna George, Clerk ✓Stephanie Kent, Member ✓Tagg Neal, Member ✓Cheryl Olson, Superintendent and Board Secretary ✓Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
PUBLIC COMMENT:	There were no comments concerning items on the Closed Session Agenda.
CLOSED SESSION: District Conference Room	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
Conference with Labor Negotiator	Discussion with the District’s designated negotiators, Cheryl Olson and Candice Harris regarding directions and issues in negotiations with Rescue Union Federation of Teachers (RUFT), California School Employees Association (CSEA), Confidential Staff, Administrative Management, and Yard Duty Supervisors.
OPEN SESSION:	The Board president called the meeting to order at 6:30 p.m.
Welcome	The Board president provided an introduction to Board meeting proceedings.
Flag Salute	The Board president led the flag salute.
1. Adoption of Agenda (Consideration for Action)	Trustee George moved and Trustee White seconded to approve the agenda. The motion passed 5-0.

REPORTS AND COMMUNICATION:	
<p>2. Superintendent's Report (Supplement)</p>	<p>Board member Stephanie Kent shared that she had the opportunity to attend most of the Back-to-School Nights. She also thanked Dave Scroggins and Cheryl Olson for all their hard work to get the school year off to great start. It was very impressive and she wanted to share that with the Board and audience.</p> <p>Superintendent Olson reported that our enrollment is currently down 85 students from the end of last year. She commented on the tremendous start to the school year, and how impressed she has been with the positive spirit, dedication and work ethic of every single person in this district. The innovation of teachers and staff, the support and care shown by administrators and the appreciation of parents, it's just a truly wonderful place for students, staff and families alike.</p> <p>Mrs. Olson attended the Back-to-School Nights and enjoyed hearing about the education our kids are going to receive and seeing the parent's happy faces.</p> <p>She was very impressed with number of teachers and staff we have who were willing and able to provide top quality professional development for both of the District's staff days. She thanked Dave Scroggins for his dedication in making sure the professional development days are worthwhile and beneficial by listening carefully to teachers when they share what would be most helpful to them.</p> <p>Mrs. Olson had the opportunity to participate in many school activities put on by parent clubs. She shared how fortunate we are to have wonderful parents that support our schools.</p> <p>The Leadership team has been working on tenets in order to be the most effect team possible, because everyone together as a team is far more powerful than each individual.</p> <p>Mrs. Olson also reported on the China presentations beginning at various sites. Parents are invited to hear about opportunities to house visiting students and the possibility of sending our students there in return.</p> <p>She attended the annual Breaking Down the Walls at Marina Village, participating in the event along with Trustee White. A very powerful day for students and adults.</p> <p>Mrs. Olson informed the Board of the service for Christina Barrisone and reported that Myrna Harp's condition did improve over the weekend and the family now seems open to visitors. Both families will be in our thoughts and prayers through this extremely difficult time.</p> <p>The first monthly community Coffee Chats will be this Thursday, here at the District Office from 9:00 am to 10:00 am and from 5:30 to 6:30. We will look at holding these at various locations to make it more convenient for community members.</p>
<p>3. Department Update: Curriculum & Instruction Facilities Technology</p>	<p>The Board will receive updates on current activities within specified departments.</p> <p><u>C and I</u> Assistant Superintendent, Dave Scroggins reported on the August 7 and September 5 staff development days. Professional Development in Paradise was the theme for August 7</p>

kicking off the school year with a brief welcome of new hires and a keynote address, Daffodil Principle, from Superintendent Olson. The morning consisted of two breakout sessions with 17 different offerings per session. Teachers, Administrators and IT department provided the staff development. In the afternoon staff returned to school sites for staff meetings, planning, and site-based professional development. Survey ratings for the overall day showed 73.5% giving a score of 4 with 100% scoring the day a 3 or 4.

On September 5 the day began with RUSD Rocks. Mr. Scroggins thanked everyone who participated in the 80's rock attire.

A video was shared of all the new staff members for the 2017-2018 school year and second part of the Daffodil Principle was presented by Cheryl Olson. Two breakout sessions (Elementary STEMscopes, JupiterGrades, TK modules AVID, MV Safari) were offered in the morning with staff returning to sites in the afternoon. The overall rating for the day was 90.7% giving a score of 3 or 4. Most of what we did was delivered by our own teacher experts. Mr. Scroggins reported that all in all it has been a real good start to the year.

Facilities

Phil Jones provided an update on the Marina Village and Lake Forest projects. The two story project is progressing well, the stem wall is in place and work will begin on the dirt and foundation on the inside of the stem wall soon. Concrete has set and can begin building on it. Trenching was not needed for the electrical to the new set of portables; an existing box was available saving about \$27,000.00 (change order in our favor).

Mr. Jones reported that the Lake Forest/Marina Village field renovation project is nearing completion. The irrigation is ready with every sprinkler head and valve head replaced as well as installation of a new web based controller, one of 5 purchased for the District. Tentative sod date is the 26 of September, postponed slightly due to the need to access the back baseball field that is also in need of some work. On The back field soil was replaced and graded and is almost complete with just a little work remaining around the perimeter. This was accomplished using one of our preapproved vendors.

Technology

Larry Garcia, Information Technology Manager stated it was a busy but smooth start to the beginning of the year considering the amount of changes for the technology department. This was the first year that districtwide we did not post class lists. Everything was done through the Aeries Parent Portal and went well even though it was a big change from our regular process. At this point, at the start of the year, the amount of parents who have gone in to the Parent Portal and completed their data confirmation is the same as we ended with last year.

Mr. Garcia thanked the Board for the order in April that enabled every 3rd-8th grade classroom to start the year with a Chromebook cart ready to go. The carts were built bigger to start the year not knowing the exact class sizes and this week staff trimmed them back to hit our one to one ratio. Each cart will have the number of the biggest class size plus one for teacher use. We will also have enough to build a cart of between 25 and 30 for or all second grade pods to

	<p>share at all 5 elementary schools. We will also be able to provide Chrombooks in all the Special Ed classrooms at the elementary level and one to one in SDC as well as the middle schools. Lots of positive comments from students and staff.</p> <p>Networks are working and handling the load. A new web filter was installed this year and with that enabled us to open up YouTube for student access in a filtered environment so that middle school can access resources more easily. Currently working to fine tune the filter but it seems to do exactly what we need it to.</p> <p>At this point in the meeting Marina Village Principal, George Tapanes, thanked Larry Garcia for his help to finalize the preparation for the Breaking Down the Walls event. With the unexpected absence of Mrs. Harp, Larry's assistance in going above and beyond truly saved the day.</p>						
STAFF RECOGNITION:							
<p>4. Introduction of New Employees (Introduction) Superintendent</p>	<p>New employees for the 2017-2018 school year were introduced by their supervisors and welcomed by the Superintendent and Board.</p>						
PUBLIC COMMENTS:	<p>Public comment from:</p> <table border="1" data-bbox="634 877 1446 1371"> <tr> <td data-bbox="634 877 906 1031">Laurisa Stuart RUFT President</td> <td data-bbox="906 877 1446 1031">RE: Appreciation to the Board for listening to the input gathered from surveys and interviews and hiring the right Superintendent. She stated she is enjoying working with Superintendent Olson and looks forward to continuing to do so.</td> </tr> <tr> <td data-bbox="634 1031 906 1213">Erin Koht Teacher and Parent</td> <td data-bbox="906 1031 1446 1213">RE: Wanted to publically thank the community and express her appreciation for everyone who was so supportive in regard to an injury her child suffered at the beginning of the year. She felt an overwhelming sense of community as a teacher and a parent.</td> </tr> <tr> <td data-bbox="634 1213 906 1371">Dustin Haley Principal, Rescue School</td> <td data-bbox="906 1213 1446 1371">RE: Grandparents Day Breakfast celebration at Rescue School -over 300 in attendance from all across the state. Principal Haley invited the Board to attend upcoming events:</td> </tr> </table>	Laurisa Stuart RUFT President	RE: Appreciation to the Board for listening to the input gathered from surveys and interviews and hiring the right Superintendent. She stated she is enjoying working with Superintendent Olson and looks forward to continuing to do so.	Erin Koht Teacher and Parent	RE: Wanted to publically thank the community and express her appreciation for everyone who was so supportive in regard to an injury her child suffered at the beginning of the year. She felt an overwhelming sense of community as a teacher and a parent.	Dustin Haley Principal, Rescue School	RE: Grandparents Day Breakfast celebration at Rescue School -over 300 in attendance from all across the state. Principal Haley invited the Board to attend upcoming events:
Laurisa Stuart RUFT President	RE: Appreciation to the Board for listening to the input gathered from surveys and interviews and hiring the right Superintendent. She stated she is enjoying working with Superintendent Olson and looks forward to continuing to do so.						
Erin Koht Teacher and Parent	RE: Wanted to publically thank the community and express her appreciation for everyone who was so supportive in regard to an injury her child suffered at the beginning of the year. She felt an overwhelming sense of community as a teacher and a parent.						
Dustin Haley Principal, Rescue School	RE: Grandparents Day Breakfast celebration at Rescue School -over 300 in attendance from all across the state. Principal Haley invited the Board to attend upcoming events:						
PERSONNEL:							
<p>5. Resolution #17-18 Local Teaching Assignments Credential Authorization (Supplement) (Consideration for Action) Director of Human Resources</p>	<p>The Board will consider approval of Resolution #17-18 authorizing teaching assignments in accordance with the regulations adopted by the California Commission on Teacher Credentialing, California Education Code and Board Policy, in order to meet the educational needs of the District's students.</p> <p>Trustee White moved and Trustee George seconded to approve Resolution #17-18, Local Teaching Assignments Credential Authorization. The motion passed 5-0.</p>						
BUSINESS AND FACILITIES ITEMS:	<p>These items are provided for Board information, discussion, and/or action.</p>						
<p>6. Unaudited Actuals and Budget Update 2016-2017 (J200)</p>	<p>The Board will receive a report on the Unaudited Actuals for the 2016-2017 school year and an update on the current status of the District budget. District administration recommends approval of the</p>						

<p>(Supplement)</p> <p>(Consideration for Action) Superintendent</p>	<p>2016-2017 J200 report.</p> <p>Trustee George moved and Trustee Kent seconded to approve the Unaudited Actuals for 2016-2017. The motion passed 5-0.</p>
<p>7. Public Hearing – Surplus Instructional Materials</p> <p>(Supplement)</p> <p>(Hearing/Consideration for Action) Superintendent</p>	<p>In compliance with BP 3270, the District will:</p> <ul style="list-style-type: none"> ▪ Hold a public hearing regarding the disposal of surplus instructional materials. The public notice has been posted for the appropriate 60-day period. <p>OPEN PUBLIC HEARING: 7:27 p.m. CLOSE PUBLIC HEARING: 7:28 p.m.</p> <ul style="list-style-type: none"> ▪ Consider action to declare items on the attached surplus list and dispose of by donation, destruction or sale <p>Trustee George moved and Trustee Neal seconded to approve the disposal of surplus instructional materials. The motion passed 5-0.</p>
<p>CURRICULUM AND INSTRUCTION:</p>	
<p>8. Sufficiency of Instructional Materials (Williams) – Public Hearing and Resolution #17-19</p> <p>(Supplement)</p> <p>(Hearing/Consideration for Action) Assistant Superintendent of Curriculum and Instruction</p>	<p>To comply with the state mandate, the District will:</p> <ul style="list-style-type: none"> ▪ Hold a public hearing on the availability of pupil textbooks and instructional materials. The public notice has been posted for the appropriate 10-day period. <p>OPEN PUBLIC HEARING: CLOSE PUBLIC HEARING:</p> <ul style="list-style-type: none"> ▪ To comply with Ed. Code 60119 and 60422 and to receive state textbook funding, the Board will consider passing a resolution stating the availability of textbooks and instructional materials. District administration recommends adoption of Resolution #17-19. <p>Trustee George moved and Trustee White seconded to approve Resolution #17-19, Sufficiency of Instructional Materials (Williams). The motion passed 5-0.</p>
<p>GENERAL:</p>	
<p>9. Call for Nominations for Directors-at-Large</p> <p>(Supplement)</p> <p>(Consideration for Action) Superintendent</p>	<p>The Board will consider nominations for CSBA Directors-at-Large, African American, American Indian, and County.</p> <p>There were no nominations and no action was taken on this item.</p>
<p>10. Revised Board Meeting Times</p> <p>(Supplement)</p> <p>(Consideration for Action) Superintendent</p>	<p>The Board considered approval of revised start times for Regular Board Meeting and Study Sessions. This included revising the meeting times in Board Protocols and BB 9320, no other changes will be made at this time.</p> <p>Trustee White moved to approve the revised starts for Regular Board</p>

	Meeting with Closed Session at 5:30 p.m., Open Session at 6:30 p.m. and Board Study Sessions at 5:30 p.m. The motion was seconded by Trustee George. The motion passed 5-0.
11. Certification of District Signatures (Supplement) (Consideration for Action) Superintendent	Pursuant to Education Code 35143, 42632, 42633 and the Board Bylaw 9100, the District must certify the signatures of members of the governing board and verify signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the District. Trustee George moved and Trustee White seconded to approve the Certification of District signatures. The motion passed 5-0.
CONSENT AGENDA: (Consideration for Action)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. Trustee Kent moved and Trustee White seconded to approve the Consent agenda with the exception of Items 12 that was pulled for separate vote. The motion passed 5-0.
12. Board Meeting Minutes (Supplement)	Minutes of August 1, 2017 Regular Board meeting. Trustee George moved and Trustee Kent seconded to approve the August 1, 2017 Regular Board meeting minutes. The motion passed 4-0 with 1 abstention. Ayes: Trustee Neal, Kent, George and Brownell Abstention: Trustee White
13. Board Meeting Minutes (Supplement)	Minutes of August 22, 2017 Study Session.
14. Board Meeting Minutes (Supplement)	Minutes of August 31, 2017 Study Session.
15. District Expenditure Warrants (Supplement)	Warrants must regularly be presented to the Board of Trustees for ratification. Detailed warrant order listings are available at the District Office. The supplement reflects expenditures from 8/2/17 through 8/30/17.
16. Personnel (Supplement)	Rescue Union School District's long-range goal is to recruit a diverse, high quality staff whose goals and philosophies are student focused. Periodically, changes in staffing occur due to need for additional positions, resignations, or requests for leaves of absence. All positions listed are within current budget allocations.
A. Certificated Employment:	Thomas Power, Counselor, (1.0 FTE), Green Valley, effective 8/7/17 Stephanie Polnasek, temporary teaching assignment, (.21 FTE), Rescue, effective 8/7/17 McKenzie Southard, temporary teaching assignment, (1.0 FTE), Rescue, effective 8/7/17

<p>Rehire:</p> <p>Resignation:</p>	<p>Darce Bair, IA Paraeducator, (.20 FTE), Green Valley, effective 8/22/17 Cristina Clemons, IA Paraeducator, (.2506 FTE), Jackson, effective 8/22/17 Cynthia Fackrell, IA Paraeducator, (.3060 FTE), Pleasant Grove, effective 8/14/17 Lori Marshall, IA Paraeducator, (.2153 FTE), Green Valley, effective 8/22/17 Lore Niehues, IA Paraeducator, (.20 FTE), Green Valley, effective 8/22/17 Jodie Patterson, IA Paraeducator, (.2506 FTE), Jackson, effective 8/21/17 Carol Phelps, IA Paraeducator, (.1554 FTE), Jackson, effective 8/29/17 Vera Pierce, IA Paraeducator, (.3060 FTE), Pleasant Grove, effective 8/14/17 Summerstar Scowcroft, IA Paraeducator, (.0615 FTE), Green Valley, effective 8/22 /17 Summerstar Scowcroft, IA Paraeducator (K), (.3115 FTE), Green Valley, effective 8/8/17 Heidemarie Shepherd, IA Paraeducator, (.0615 FTE), Green Valley, effective 8/22/17 Maureen Simmons, IA Paraeducator (K), (.125 FTE), Lakeview, effective 8/8/17 Madeleine Vadenais, IA Paradeducator, (.20 FTE), Green Valley, effective, 8/22/17</p> <p>Denise Bonal, School Secretary, (1.0 FTE), Marina Village, effective 8/9/17 Divya Ninan, IA Special Day Class, (.75 FTE), Pleasant Grove, effective 7/28/17</p>
<p>C. Confidential Promotion:</p>	<p>Janice Klee, Fiscal Analyst, (1.0 FTE), District Office, effective 8/1/17</p>
<p>17. Resolution #17-20 Designated Signatory (Supplement)</p>	<p>The Board will determine and designate the listed representative signatory authority on checks, drafts or other orders for payment of money, notes or other evidence of indebtedness in the name of the District.</p>
<p>18. Resolution #17-21 Support of Applications for Eligibility Determination and Funding Authorization to Sign Applications and Associated Documents (Supplement)</p>	<p>A condition of processing the various applications under the School Facility Program is a resolution in support of the applications for eligibility determination and funding and any other applications as necessary for programs including, but not limited, to modernizations and new construction for the schools in our District. This also authorizes the current Superintendent, Assistant Superintendent of Business Services and the Maintenance and Operations Coordinator as the appropriate persons to undertake all actions required to complete the State School Facility Program eligibility, applications and funding process.</p>
<p>19. Budget Disclosure Certification (Supplement)</p>	<p>The District is required to certify that the District has budgeted for the necessary payment of rental payments and additional payments related to the 2010 Certificates of Participation.</p>

<p>20. Resolution #17-22 Adopting the Gann Limit</p> <p>(Supplement)</p>	<p>The Board will consider approval of Resolution #17-22 Adopting the Gann Limit declaring that the appropriations in the budget for the 2016-2017 and 2017-2018 fiscal years do not exceed the limitations imposed by Proposition 4. The Gann Limit Amendment, adopted in November 1979, established a maximum appropriation limit for all public agencies including school districts. This calculation must be reviewed and approved by the Board annually.</p>
<p>21. Resolution #17-23 Budget Revisions and Transfers</p> <p>(Supplement)</p>	<p>The Board will consider approval of Resolution #17-23 Budget Revisions and Transfers in accordance with the provisions of Section 42601 of Education Code, authorizing budget transfers and revisions as necessary to permit payment of the obligations incurred during the 2017-2018 school year.</p>
<p>22. Education Protection Account (EPA) Funds for 2017-2018</p> <p>(Supplement)</p>	<p>Revenues from Proposition 30, <i>The Schools and Local Public Safety Protection Act of 2012</i>, are deposited into a state account called Education Protection Account (EPA). Proposition 30 requires that the use of EPA funds be determined by the governing Board.</p>
<p>23. Mandated Block Grant</p> <p>(Supplement)</p>	<p>The District is requesting funding under the 2017-2018 Mandated Block Grant, pursuant to Government Code Section 17581.6(e), in lieu of submitting claims directly to the State Controller for reimbursement.</p>
<p>24. Annual Report of Attendance for 2016-2017</p> <p>(Supplement)</p>	<p>The Board will receive a report concerning annual attendance for 2016-2017. Revenue limit funding is based on the average daily attendance (ADA). The state requires districts to submit a report that discloses the district's annual average daily attendance. This annual report shows a total ADA of \$3,624.92.</p>
<p>25. Educator Effectiveness Funding</p> <p>(Supplement)</p>	<p>The Board will review and consider approval of the Educator Effectiveness Funding Plan, Year 3.</p>
<p>26. Investment Portfolio Report</p> <p>(Supplement)</p>	<p>The Board will receive written Investment Portfolio Reports from the El Dorado County Treasurer-Tax Collector for the quarter ending June 30, 2017. This report is for information only.</p>
<p>27. Contract: Nonpublic School/Agency Master Contracts</p> <p>(Supplement)</p>	<p>The following Master Contracts are presented for specialized services for the 2017-2018 school year: Action Home Nursing Service, Inc., Growing Healthy Children Therapy Services, Inc., Guiding Hands School, Inc., Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions, Music To Grow On, New Horizons Child & Family Services, School Steps, Inc., Shining Star Children's Therapy, and Summitview Child and Family Services.</p>
<p>28. Individualized Service Agreement for Nonpublic School/Agency – Action Home Nursing Service, Inc.</p> <p>(Supplement)</p>	<p>The Rescue Union School District has a student whose needs require a nonpublic agency service. Based on the identified needs of this student, service through Action Home Nursing Service, Inc. is seen as the appropriate provider.</p>

<p>29. Individualized Service Agreement for Nonpublic School/Agency – Guiding Hands School, Inc.</p> <p>(Supplement)</p>	<p>The Rescue Union School District has 3 students whose needs require a nonpublic agency service. Based on the identified needs of these students, service through Guiding Hands School, Inc. is seen as the appropriate provider.</p>
<p>30. Individualized Service Agreement for Nonpublic School/Agency – Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions</p> <p>(Supplement)</p>	<p>The Rescue Union School District has a student whose needs require a nonpublic agency service. Based on the identified needs of this student, service through Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions is seen as the appropriate provider.</p>
<p>31. Overnight Field Trip and Contract: Green Valley 4th Grade</p> <p>(Supplement)</p>	<p>The following trip to Coloma Outdoor Discovery School has been approved by Instructional Services and is submitted with the service contract for Board approval.</p> <p><u>Coloma Outdoor Discover School</u> Green Valley 4th Grade January 24-26, 2018</p>
<p>32. Overnight Field Trip and Contract: Lakeview 4th Grade</p> <p>(Supplement)</p>	<p>The following trip to Coloma Outdoor Discovery School has been approved by Instructional Services and is submitted with the service contract for Board approval.</p> <p><u>Coloma Outdoor Discovery School</u> Lakeview 4th Grade April 9-11, 2018</p>
<p>33. Overnight Field Trip and Contract: Lake Forest 4th Grade</p> <p>(Supplement)</p>	<p>The following trip to Coloma Outdoor Discovery School has been approved by Instructional Services and is submitted with the service contract for Board approval.</p> <p><u>Coloma Outdoor Discovery School</u> Lake Forest 4th Grade May 9-11, 2018</p>
<p>34. Overnight Field Trip Pleasant Grove Disneyland Magic Music Days</p> <p>(Supplement)</p>	<p>The following field trip to Disneyland Magic Music Days has been approved by Instructional Services and is submitted for Board approval.</p> <p><u>Disneyland Magic Music Days</u> Pleasant Grove Middle School February 21-24, 2018</p>
<p>35. Donations</p> <p>(Supplement)</p>	<p>The Board and District appreciate and accept the following donations:</p> <p><u>Green Valley Elementary School</u></p> <ul style="list-style-type: none"> - \$242.23 donation from Mr. & Mrs. Marty Brown, Excel Photographers for the spring 2017 commission for pictures <p><u>Rescue Union School District</u></p> <ul style="list-style-type: none"> - Donation of backpacks and school supplies for students across the district from Foothills United Methodist Church
<p>CLOSED SESSION:</p>	<p>The Board may reconvene to closed session as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.</p>

OPEN SESSION:	Reconvene open session.
REPORT FROM CLOSED SESSION:	The Board president will report any action taken in closed session.
ADJOURNMENT:	Trustee White moved to adjourn the meeting at 7:45 p.m. and Trustee Neal seconded the motion.

**Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES
STUDY SESSION MINUTES**

Tuesday, September 26, 2017 – 11:00 a.m.
Rescue District Office Board Room

DISTRICT MISSION

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

ITEM	ITEM DESCRIPTION
CALL TO ORDER:	Board president called the meeting to order at 11:05 a.m.
ROLL CALL:	<ul style="list-style-type: none"> ✓ Nancy Brownell, President Kim White, Vice President ✓ Suzanna George, Clerk ✓ Stephanie Kent, Member ✓ Tagg Neal, Member ✓ Cheryl Olson, Superintendent and Board Secretary
OPEN SESSION:	Convened Open Session in the Board Room.
Welcome	The Board president provided an introduction to the Board Study Session format.
1. Adoption of the Agenda (Consideration for Action) Superintendent	Trustee George moved and Trustee Kent seconded to approve the agenda. The motion passed 4-0.
PUBLIC COMMENTS:	There were no public comments
GENERAL:	
2. Board and Superintendent Governance Training and Strategic Planning (Supplement) (Information and Discussion Only) Superintendent	The Board and Superintendent participated in a study session facilitated by Hazard, Young, Attea & Associates (HYA).
ADJOURNMENT:	The meeting adjourned at 2:30 p.m.

BOARD OF TRUSTEES

STUDY SESSION MINUTES

Tuesday, September 26, 2017 – 5:30 P.M.
Rescue District Office Board Room

DISTRICT MISSION

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ITEM	ITEM DESCRIPTION
CALL TO ORDER:	Board President called the meeting to order at 5:30 p.m.
ROLL CALL:	<ul style="list-style-type: none"> ✓ Nancy Brownell, President ✓ Kim White, Vice President ✓ Suzanna George, Clerk ✓ Stephanie Kent, Member ✓ Tagg Neal, Member ✓ Cheryl Olson, Superintendent and Secretary to the Board ✓ Sean Martin, Assistant Superintendent of Business Services Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
OPEN SESSION:	
Welcome	Board president provided an introduction to the Board Study Session format.
1. Adoption of Agenda	Trustee White moved and Trustee Kent seconded to approve the agenda. The motion passed 5-0.
PUBLIC COMMENTS:	There were no public comments.
GENERAL	
2. Board Meeting Dates (Supplement) (Discussion Only) Superintendent	The Board reviewed and discussed potential changes to the current meeting dates for 2018.
3. Bass Lake Property (Supplement) (Information and Discussion) Superintendent	The Board discussed opportunities and suggestions regarding the Bass Lake Property.

<p>4. Facilities Plan Update (Supplement) (Information and Discussion) Maintenance/Operations Coordinator</p>	<p>The Board received an update on recent projects and discuss any new information regarding facility planning and or funding.</p>
<p>5. Communication - Summary of Action for Public - Report to the Community - Monthly Awards (Supplement) (Information and Discussion) Superintendent</p>	<p>The Board reviewed and discussed various strategies to provide effective communication for District and community.</p>
<p>ADJOURNMENT:</p>	<p>Trustee White moved and Trustee Neal seconded to adjourn the meeting at 8:30 p.m.</p>

015 RESCUE UNION SCHOOL DISTRICT J35942
KIP #8010 09/06/17

ACCOUNTS PAYABLE PRELIST
BATCH: 8010 KIP #8010 09/07/17

APY500 L.00.12 09/06/17 16:09 PAGE 11
<< Held for Audit >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT GOAL	ABA num FUNC LC1 LOC2 L3 SCH T9MPS	Account num	Liq Amt	Net Amount
				TOTAL BATCH PAYMENT	597,545.61 ***		0.00	597,545.61
				TOTAL USE TAX AMOUNT	82.08			
				TOTAL DISTRICT PAYMENT	597,545.61 ****		0.00	597,545.61
				TOTAL USE TAX AMOUNT	82.08			
				TOTAL FOR ALL DISTRICTS:	597,545.61 ****		0.00	597,545.61
				TOTAL USE TAX AMOUNT	82.08			

Number of checks to be printed: 54, not counting voids due to stub overflows.
Number of zero dollar checks: 2, will be printed.

Pursuant to Rescue Union School District policy, the El
Dorado County Superintendent of Schools is hereby
authorized and directed to issue individual warrants to the
payees named herein.

Cheryl Olson 9/6/17
District Designee Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount	
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS					
102582 (CONTINUED)								
185105	PO-180071	08/25/2017	338295140 SEPT	2	01-0000-0-5690-0000-7200-080-0000-00-000	NN P	221.07	221.07
	PV-180274	08/25/2017	338295140 SEPT LF		01-1100-0-5633-1110-1000-028-0000-98-000	NN		79.83
	PV-180274	08/25/2017	338295140 SEPT GV		01-1100-0-5633-1110-1000-020-0000-90-000	NN		118.91
	PV-180274	08/25/2017	338295140 SEPT JK		01-1100-0-5633-1110-1000-021-0000-91-000	NN		141.04
	PV-180274	08/25/2017	338295140 SEPT LV		01-1100-0-5633-1110-1000-027-0000-97-000	NN		146.97
	PV-180274	08/25/2017	338295140 SEPT DO		01-0000-0-5633-0000-7200-080-0000-00-000	NN		144.82
	PV-180274	08/25/2017	338295140 SEPT RS		01-1100-0-5633-1110-1000-022-0000-92-000	NN		269.29
	PV-180274	08/25/2017	338295140 SEPT SPED		01-0000-0-5633-0000-7200-080-0000-00-000	NN		46.25
	PV-180274	08/25/2017	338295140 SEPT M&O		01-8150-0-5633-0000-8110-085-0000-00-000	NN		14.23
	PV-180274	08/25/2017	338295140 SEPT TRANS		01-0842-0-5633-0000-3600-083-0000-00-000	NN		14.22
	PV-180274	08/25/2017	338295140 TONER		01-0842-0-4300-0000-3600-083-0000-00-000	NN		4.99
	PV-180274	08/25/2017	338295140 TONER		01-8150-0-4300-0000-8110-085-0000-00-000	NN		4.99
	PV-180274	08/25/2017	338295140 TONER		01-0000-0-4300-0000-7200-080-0000-00-000	NN		4.99
	PV-180274	08/25/2017	338295140 TONER		01-9420-0-4300-1110-1000-020-9000-90-000	NN		4.99
			TOTAL PAYMENT AMOUNT		3,992.77 *			3,992.77

100354/00 WINBERG, MICHELLE

	PV-180277	08/22/2017	WALMART		01-1100-0-4300-1110-1000-020-0000-90-000	NN		31.60
	PV-180277	08/22/2017	WALMART		01-1100-0-4300-1110-1000-020-0000-90-000	NN		26.37
	PV-180277	08/22/2017	WINCO		01-9420-0-4300-1110-1000-020-9000-90-000	NN		60.08
	PV-180277	08/22/2017	WALMART		01-9420-0-4300-1110-1000-020-9000-90-000	NN		18.22
			TOTAL PAYMENT AMOUNT		136.27 *			136.27

TOTAL BATCH PAYMENT	107,818.34 ***	0.00	107,818.34
TOTAL USE TAX AMOUNT	133.00		
TOTAL DISTRICT PAYMENT	107,818.34 ****	0.00	107,818.34
TOTAL USE TAX AMOUNT	133.00		
TOTAL FOR ALL DISTRICTS:	107,818.34 ****	0.00	107,818.34
TOTAL USE TAX AMOUNT	133.00		

Number of checks to be printed: 72, not counting voids due to stub overflows.
 Number of zero dollar checks: 2, will be printed.

Pursuant to Rescue Union School District policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon.

C. Nelson 9/13/17
 District Designee Date

015 RESCUE UNION SCHOOL DISTRICT J39703
KIP #8012 9/19/17

ACCOUNTS PAYABLE PRELIST
BATCH: 8012 KIP #8012 09/19/17

APY500 L.00.12 09/18/17 13:00 PAGE 10
<< Held for Audit >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT GOAL	ABA num FUNC LC1 LOC2 L3 SCH T9MPS	Account num	Liq Amt	Net Amount
				TOTAL BATCH PAYMENT		114,994.37 ***	0.00	114,994.37
				TOTAL USE TAX AMOUNT		215.26		
				TOTAL DISTRICT PAYMENT		114,994.37 ****	0.00	114,994.37
				TOTAL USE TAX AMOUNT		215.26		
				TOTAL FOR ALL DISTRICTS:		114,994.37 ****	0.00	114,994.37
				TOTAL USE TAX AMOUNT		215.26		

Number of checks to be printed: 51, not counting voids due to stub overflows.

Pursuant to Rescue Union School District policy, the El
Dorado County Superintendent of Schools is hereby
authorized and directed to issue individual warrants to the
payees named hereon.

Cheryl Olson
District Designer

9/19/17
Date

015 RESCUE UNION SCHOOL DISTRICT J42258
KIP #8013 9/28/17

ACCOUNTS PAYABLE PRELIST
BATCH: 8013 KIP #8013 09/28/17

APY500 L.00.12 09/27/17 16:07 PAGE 13
<< Held for Audit >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS				

105082/00	WEST COAST SAND & GRAVEL INC	952547952					
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185058	PO-180212 09/20/2017 CLOSE PER P.JONES		1 01-0000-0-4300-0000-8210-084-0000-00-000	NN C		3,000.00	0.00
	TOTAL PAYMENT AMOUNT			0.00 *			0.00

005634/00	YOUNGDAHL CONSULTING GROUP INC	580046553					
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PV-180360	08/31/2017 61506		35-0000-0-6240-0000-8500-024-1032-00-000	N7		4,387.25	
	TOTAL PAYMENT AMOUNT			4,387.25 *		4,387.25	

TOTAL BATCH PAYMENT	171,393.79 ***	0.00	171,393.79
TOTAL USE TAX AMOUNT	346.30		

TOTAL DISTRICT PAYMENT	171,393.79 ****	0.00	171,393.79
TOTAL USE TAX AMOUNT	346.30		

TOTAL FOR ALL DISTRICTS:	171,393.79 ****	0.00	171,393.79
TOTAL USE TAX AMOUNT	346.30		

Number of checks to be printed: 71, not counting voids due to stub overflows.
Number of zero dollar checks: 5, will be printed.

Pursuant to Rescue Union School District policy, the El
Dorado County Superintendent of Schools is hereby
authorizing the signing of these financial warrants to the
payee named herein.

District Designer

9/27/17

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180389	1ST STEP APPLIED BEHAVIOR	IEE FBA	1,500.00	DISTRICTWIDE SERVICES
180003	A-Z BUS SALES INC		15,000.00	Transportation
180039	ABE ARENS BROTHERS		3,200.00	Transportation
180282	ACCELERATE LEARNING INC	StemScope	3,020.30	Jackson School
180205	ACER LANDSCAPE MATERIALS INC		3,000.00	Operations
180338	ACSA	ACSA HR: 90 Days seminar	295.00	Lake Forest School
180368	ACTION SUPPORTIVE CARE SERVICE	Nursing ISA	100,750.00	DISTRICTWIDE SERVICES
180038	ADVANCED GASES & EQUIPMENT INC		500.00	Transportation
180099	AERIES SOFTWARE	License&Support 8/1/17-7/31/18	9,300.00	DISTRICTWIDE SERVICES
180332	AG IN THE CLASSROOM	Fields of Learning	1,125.00	Rescue School
180066	AIR FILTER SUPPLY		4,000.00	Maintenance
180347	ALL CHARGED UP	Radio Batteries	203.78	Lake Forest School
180245	ALL STATE SIGN & PLAQUE CORP	Parking Sign	47.73	Lakeview
180020	ALLIANCE PUBLISHING & MKTG INC	2017-2018 Planners	947.34	Lakeview
180079	AMERICAN FIDELITY	OPEN PO	45,000.00	DISTRICTWIDE SERVICES
180261	AMPLIFY EDUCATION INC	Amplify Science pilot -MV	9,310.73	DISTRICTWIDE SERVICES
180262	AMPLIFY EDUCATION INC	Amplify Science pilot -PG	4,957.69	DISTRICTWIDE SERVICES
180315	APPLE COMPUTER INC	Apple TV- Music Department	138.35	Pleasant Grove Middle School
180401	APPLE COMPUTER INC	IPADS	9,609.45	Jackson School
180183	ARNOLD'S FOR AWARDS	name plates	12.87	Rescue School
180240	ARNOLD'S FOR AWARDS	name plate	12.87	Rescue School
180331	ARNOLD'S FOR AWARDS	Order Number 82695	80.44	Green Valley School
180413	ARNOLD'S FOR AWARDS	Cross Country Ribbons	72.35	Lake Forest School
180268	ASI PEAK ADVENTURES	AVID/Leadership	2,750.00	Pleasant Grove Middle School
180091	AT&T	OPEN PO	6,500.00	DISTRICTWIDE SERVICES
180092	AT&T	OPEN PO	12,500.00	DISTRICTWIDE SERVICES
180233	B.T. MANCINI CO INC.		3,217.00	Maintenance
180324	BE GLAD LLC	Project GLAD- Nita Franks	1,200.00	Pleasant Grove Middle School
180119	BENCHMARK EDUCATION CO. LLC	J - K & 1 TkHm Decocables	608.11	DISTRICTWIDE SERVICES
180120	BENCHMARK EDUCATION CO. LLC	LF - K & 1 TkHm Decocables	589.88	DISTRICTWIDE SERVICES
180124	BENCHMARK EDUCATION CO. LLC	DO - K & 1 TkHm Decocables	326.04	DISTRICTWIDE SERVICES
180125	BENCHMARK EDUCATION CO. LLC	LV - K & 1 TkHm Decocables	202.70	DISTRICTWIDE SERVICES
180126	BENCHMARK EDUCATION CO. LLC	R - K & 1 TkHm Decocables	546.98	DISTRICTWIDE SERVICES
180275	BENCHMARK EDUCATION CO. LLC	LV - 1st gr TkHms & DO spare	466.54	DISTRICTWIDE SERVICES
180334	BENCHMARK EDUCATION CO. LLC	LV - new all day K	4,178.46	DISTRICTWIDE SERVICES
180336	BENCHMARK EDUCATION CO. LLC	LF - new 1st grade	3,796.65	DISTRICTWIDE SERVICES
180444	BETTER CLOUD INC	Cloud, districtwide instructio	5,621.05	DISTRICTWIDE SERVICES
180037	BIG O TIRES		3,000.00	Transportation
180406	BIO CORPORATION	PLTW consumables	67.98	Pleasant Grove Middle School
180251	BLACK STAR PAVEMENT		12,650.00	Maintenance
180252	BLACK STAR PAVEMENT		3,500.00	Maintenance
180255	BLACK STAR PAVEMENT		19,550.00	Maintenance
180097	BLACKBOARD INC	Blackboard Mass Notifications	11,573.45	DISTRICTWIDE SERVICES
180219	BLICK ART MATERIALS	Water Color Paper	150.90	Jackson School
180098	BORDERLAN SECURITY	Complete Web/Content Filtering	29,602.71	DISTRICTWIDE SERVICES
180321	BREAKOUT EDU	Breakout Activity/Tech	268.13	Pleasant Grove Middle School
180077	BROOKCREST WATER COMPANY LLC	OPEN PO	6,800.00	DISTRICTWIDE SERVICES
180434	BUREAU OF EDUCATION & RESEARCH	PD-NATALIE HADDEN	259.00	DISTRICTWIDE SERVICES
180036	BUS WEST-LA FREIGHTLINER		13,000.00	Transportation
180328	C.A.S.H.		400.00	Maintenance
180397	CALIFORNIA EDUCATIONAL	CETPA Conference -Larry & Rene	1,010.00	DISTRICTWIDE SERVICES

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180418	CALIFORNIA SCIENCE TEACHERS AS	Registration	450.00	DISTRICTWIDE SERVICES
180080	CALSTRS/JEM	OPEN PO	2,300.00	DISTRICTWIDE SERVICES
180122	CAMBIUM LEARNING GROUP	DIBELS	5,009.45	DISTRICTWIDE SERVICES
180266	CAMBIUM LEARNING GROUP	Student Books	235.83	Lakeview
180065	CAMERADO GLASS		1,000.00	Maintenance
180070	CANON FINANCIAL SERVICES INC	COPIER PO	5,750.00	DISTRICTWIDE SERVICES
180035	CAPITOL CLUTCH AND BRAKE INC		10,000.00	Transportation
180217	CARLEX INC	Spanish Videos	112.40	Pleasant Grove Middle School
180218	CAROLINA BIOLOGICAL SUPPLY	PLTW supplies	301.21	Pleasant Grove Middle School
180399	CAROLINA BIOLOGICAL SUPPLY	7th grade science materials	91.81	Pleasant Grove Middle School
180285	CASBO	TRAINING	1,251.25	DISTRICTWIDE SERVICES
180372	CASCADE ROCK INC		14,000.00	Maintenance
180021	CASE PARTS COMPANY		4,500.00	Maintenance
180016	CASTO		225.00	Transportation
180100	CDW-G	Nimble	5,995.00	DISTRICTWIDE SERVICES
180103	CDW-G	Edge 4 GB SDRAM	316.39	DISTRICTWIDE SERVICES
180104	CDW-G	Chromebook	448.64	DISTRICTWIDE SERVICES
180177	CDW-G	Projector	3,468.47	DISTRICTWIDE SERVICES
180202	CDW-G	Chromebk Carts-R/PG new tchrs	3,033.89	DISTRICTWIDE SERVICES
180204	CDW-G	Chromebooks - R & PG new tchrs	8,661.06	DISTRICTWIDE SERVICES
180297	CDW-G	Printer for Office	250.16	Jackson School
180337	CDW-G	6 Projectors	3,468.47	DISTRICTWIDE SERVICES
180360	CDW-G	Headphones	29.49	Lakeview
180376	CDW-G	4GB dimm 240-pin	632.78	DISTRICTWIDE SERVICES
180449	CDW-G	Network Zone Controller	1,006.01	DISTRICTWIDE SERVICES
180068	CENTER FOR HEARING HEALTH INC	Hearing Screenings-All Schools	6,600.00	DISTRICTWIDE SERVICES
180102	CINTAS CORPORATION		2,500.00	Transportation
180047	CIVIC PERMITS INC		2,093.00	Maintenance
180215	CLASSROOM DIRECT	Supplies	2,674.87	Lakeview
180221	CLASSROOM DIRECT	Calculators/Kievernagel	86.68	Lakeview
180343	CLASSROOM DIRECT	Supplies	182.12	Lakeview
180432	CLASSROOM DIRECT	Keever/Kindergarten	420.27	Lakeview
180164	COASTAL ENTERPRISES	PE clothes	6,171.81	Pleasant Grove Middle School
180271	COASTAL ENTERPRISES	PE clothes	1,386.42	Pleasant Grove Middle School
180369	COASTAL ENTERPRISES	PE clothes	536.68	Pleasant Grove Middle School
180440	COLOMA OUTDOOR DISCOVERY	4th Grade Gold Rush	22,260.00	Lakeview
180367	COMMITTEE FOR CHILDREN	Counseling Supplies	2,259.00	DISTRICTWIDE SERVICES
180168	CRESCO SACRAMENTO	SCIENCE SUPPLIES	163.67	Marina Village School
180078	CSEA	OPEN PO	45,600.00	DISTRICTWIDE SERVICES
180356	CSNO-NORTHERN SECTION	Professional Development	78.00	DISTRICTWIDE SERVICES
180435	CSUS MASE CENTER	Elementary Science Symposium	100.00	Marina Village School
180064	CULVER ARMATURE & MOTOR		500.00	Maintenance
180034	CUMMINS PACIFIC LLC		500.00	Transportation
180163	CURRICULUM ASSOCIATES INC	Special Ed Assessment Supplies	54.82	DISTRICTWIDE SERVICES
180325	CURRICULUM ASSOCIATES INC	Focus Books Intervention	164.15	Lake Forest School
180307	CUSTOMINK	Yard Supv Shirts	408.75	Lakeview
180387	CUSTOMINK	Fun Run Shirts	4,398.23	Lakeview
180054	D & D PLUMBERS SUPPLY		4,000.00	Maintenance
180270	DANNENFELSER PIANO SERVICES	Piano tuning	120.00	Pleasant Grove Middle School
180222	DECKER EQUIPMENT	Signs	265.58	Lakeview
180244	DECKER EQUIPMENT	Playground Rules Signs	700.44	Lakeview

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180443	DELL MARKETING L.P.	Latitude for Sean	1,781.22	DISTRICTWIDE SERVICES
180292	DEMCO INC	shelf label holders	94.29	Marina Village School
180373	DEMCO INC	Library Supplies: GV,R,J,PG,LV	490.36	DISTRICTWIDE SERVICES
180374	DEMCO INC	Library Supplies - LF	603.40	DISTRICTWIDE SERVICES
180375	DEMCO INC	Library Supplies - MV	384.35	DISTRICTWIDE SERVICES
180439	DEMCO INC	Clear clip on shelf tags	26.96	Marina Village School
180063	DIAMOND PACIFIC		500.00	Maintenance
180033	DIESEL EMISSIONS SERVICE		3,500.00	Transportation
180046	DUDE SOLUTIONS INC		5,085.15	Maintenance
180196	EDGEWOOD PRESS INC	Mascot Folders	502.54	Green Valley School
180415	EDUCLIME	K Handwriting Paper	48.62	Lake Forest School
180075	EL DORADO COUNTY	OPEN PO	1,000.00	DISTRICTWIDE SERVICES
180094	EL DORADO COUNTY	OPEN PO	300.00	DISTRICTWIDE SERVICES
180095	EL DORADO COUNTY		500.00	Operations
180101	EL DORADO COUNTY	ENVELOPES-DO	595.24	DISTRICTWIDE SERVICES
180225	EL DORADO COUNTY	Print Shop-ABC Booklets Kinder	390.12	Green Valley School
180226	EL DORADO COUNTY	PBIS Referral Form-NCR	243.46	Green Valley School
180232	EL DORADO COUNTY	Professional Development	100.00	DISTRICTWIDE SERVICES
180238	EL DORADO COUNTY	PRINT SHOP SERVICES	90.09	Marina Village School
180260	EL DORADO COUNTY	Professional Development	150.00	DISTRICTWIDE SERVICES
180391	EL DORADO COUNTY	Class	200.00	Lakeview
180392	EL DORADO COUNTY	Training	100.00	Lakeview
180446	EL DORADO COUNTY	IT WORKSHOP	150.00	DISTRICTWIDE SERVICES
180447	EL DORADO COUNTY	ELA training	450.00	Pleasant Grove Middle School
180087	EL DORADO DISPOSAL	OPEN PO	43,400.00	DISTRICTWIDE SERVICES
180085	EL DORADO IRRIGATION DISTRICT	OPEN PO - SITES	133,000.00	DISTRICTWIDE SERVICES
180023	ENTEK CONSULTING GROUP INC		375.00	Maintenance
180436	EQ SCHOOLS	EQ Schools Conference	297.00	Marina Village School
180224	FAST SIGNS	Student Drop Off Signs	876.39	Jackson School
180088	FERRELLGAS	OPEN PO	37,500.00	DISTRICTWIDE SERVICES
180390	FITNESS FINDERS INC	Fun Run Supplies	356.33	Lakeview
180188	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	732.54	Marina Village School
180383	FLIPGRID INC.	Classroom Technology	400.00	Pleasant Grove Middle School
180096	FOLLETT SCHOOLS SOLUTIONS INC	Destiny Renewal thru 8/31/18	9,425.64	DISTRICTWIDE SERVICES
180117	FOLLETT SCHOOLS SOLUTIONS INC	MV History wkbks	2,609.93	DISTRICTWIDE SERVICES
180121	FOLLETT SCHOOLS SOLUTIONS INC	PG History & Math Review wkbks	1,712.35	DISTRICTWIDE SERVICES
180156	FOLLETT SCHOOLS SOLUTIONS INC	LF - math TE for new teacher	91.77	DISTRICTWIDE SERVICES
180295	FOLLETT SCHOOLS SOLUTIONS INC	Books	2,193.23	Rescue School
180344	FOLLETT SCHOOLS SOLUTIONS INC	MV - adapted SS gr6	34.32	DISTRICTWIDE SERVICES
180393	FOLLETT SCHOOLS SOLUTIONS INC	Add Lexile coding to Destiny	1,344.24	DISTRICTWIDE SERVICES
180405	FOLLETT SCHOOLS SOLUTIONS INC	MV - library barcodes	99.66	DISTRICTWIDE SERVICES
180407	FOLLETT SCHOOLS SOLUTIONS INC	Classroom Books	612.88	Pleasant Grove Middle School
180421	FOLLETT SCHOOLS SOLUTIONS INC	R-Lost/Damaged Bk Replacements	812.98	DISTRICTWIDE SERVICES
180423	FOLLETT SCHOOLS SOLUTIONS INC	LF -Lost/Damaged Bk Replacemts	240.93	DISTRICTWIDE SERVICES
180424	FOLSOM MIDDLE SCHOOL	FAL 17/18 fees	750.00	Pleasant Grove Middle School
180445	FOOTHILL ATHLETIC LEAGUE	2017-2018 League Fees	750.00	Marina Village School
180187	FREY SCIENTIFIC	SCIENCE SUPPLIES	171.16	Marina Village School
180362	FUN AND FUNCTION LLC	RSP Supplies	17.74	DISTRICTWIDE SERVICES
180189	GENERAL BINDING CORPORATION	Account #57182	114.99	Green Valley School
180062	GOLD COUNTRY ACE HARDWARE		750.00	Maintenance
180404	GOLD DISCOVERY PARK	4th Grade Coloma	450.00	Rescue School

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180032	GOOD YEAR		2,000.00	Transportation
180267	GOPHER SPORT	PE/Playground Equipment	1,950.97	Jackson School
180051	GRAINGER INC		1,000.00	Maintenance
180234	GRANITE DATA SOLUTIONS	Cables - GV	37.54	DISTRICTWIDE SERVICES
180386	GRANITE DATA SOLUTIONS	3 D Printer	1,469.95	Jackson School
180433	GRANITE DATA SOLUTIONS	Chromebook Carts- LF and LV	3,033.89	DISTRICTWIDE SERVICES
180428	GROWING HEALTHY CHILDREN	OT ISAs and Assessments	46,360.00	DISTRICTWIDE SERVICES
180429	GROWING HEALTHY CHILDREN	AT ISAs and Assessments	3,860.00	DISTRICTWIDE SERVICES
180363	GUIDING HANDS SCHOOL INC	NPS ISA	39,545.00	DISTRICTWIDE SERVICES
180365	GUIDING HANDS SCHOOL INC	NPS ISA	44,740.00	DISTRICTWIDE SERVICES
180366	GUIDING HANDS SCHOOL INC	NPS ISA	42,335.00	DISTRICTWIDE SERVICES
180274	GUITAR CENTER STORES INC	Amp System-Music	589.85	Pleasant Grove Middle School
180109	HANDWRITING WITHOUT TEARS	J	2,404.04	DISTRICTWIDE SERVICES
180110	HANDWRITING WITHOUT TEARS	LF	1,737.18	DISTRICTWIDE SERVICES
180111	HANDWRITING WITHOUT TEARS	LV	2,409.99	DISTRICTWIDE SERVICES
180112	HANDWRITING WITHOUT TEARS	R	2,385.22	DISTRICTWIDE SERVICES
180131	HANDWRITING WITHOUT TEARS	GV	1,057.24	DISTRICTWIDE SERVICES
180345	HANDWRITING WITHOUT TEARS	CD for new K class	21.93	DISTRICTWIDE SERVICES
180358	HANDWRITING WITHOUT TEARS	LF K Stamp & See Screens	104.41	DISTRICTWIDE SERVICES
180180	HARRIS, BRENDA	instrument purchase	200.00	Pleasant Grove Middle School
180359	HAWKINS OFFICIATING SERVICE	Volleyball Officiating	880.00	Pleasant Grove Middle School
180248	HEALTH PRODUCTS FOR YOU	Supplies	48.47	DISTRICTWIDE SERVICES
180181	HILLYARD/SACRAMENTO		27,512.48	Operations
180300	HILLYARD/SACRAMENTO		1,000.00	Operations
180301	HILLYARD/SACRAMENTO		3,650.00	Operations
180302	HILLYARD/SACRAMENTO		5,550.00	Operations
180303	HILLYARD/SACRAMENTO		4,900.00	Operations
180304	HILLYARD/SACRAMENTO		4,950.00	Operations
180305	HILLYARD/SACRAMENTO		2,460.00	Operations
180306	HILLYARD/SACRAMENTO		3,200.00	Operations
180388	HILLYARD/SACRAMENTO		9,719.09	Operations
180031	HOLT OF CALIFORNIA		6,500.00	Transportation
180049	HOME DEPOT CREDIT SERVICES		10,000.00	Maintenance
180311	HOME DEPOT CREDIT SERVICES		500.00	Maintenance
180030	HOSE & FITTINGS ETC		2,500.00	Transportation
180402	HOUGHTON MIFFLIN HARCOURT	Gr2 missing math manipulatives	17.21	DISTRICTWIDE SERVICES
180029	HUNT & SONS INC		91,576.49	Transportation
180197	ID WHOLESALER LLC		415.06	Transportation
180330	ID WHOLESALER LLC		415.06	Transportation
180050	IDN-WILCO INC		2,000.00	Maintenance
180412	IMPRINTORY	Cross Country Shirts	924.61	Lake Forest School
180377	INNOVTHREAD GRAPHICS	Cross Country T-Shirts	240.24	Lakeview
180061	INTEGRATED FIRE SYSTEMS INC		3,000.00	Maintenance
180089	INTEGRATED FIRE SYSTEMS INC		5,400.00	Maintenance
180350	IXL.COM	Math Site License for PG	3,945.00	DISTRICTWIDE SERVICES
180417	IXL.COM	IXL Site License/Simmons	2,250.00	Lakeview
180166	J.W. PEPPER & SON INC	OPEN PO 17-18	1,500.00	DISTRICTWIDE SERVICES
180269	J.W. PEPPER & SON INC	Jazz Music	800.09	Pleasant Grove Middle School
180335	J.W. PEPPER & SON INC	Jazz Band music	50.89	Pleasant Grove Middle School
180339	J.W. PEPPER & SON INC		338.14	Pleasant Grove Middle School
180398	J.W. PEPPER & SON INC	Jazz Band Music	45.53	Pleasant Grove Middle School

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180002	JIM'S MOBILE WINDSHIELD REPAIR		200.00	Transportation
180172	JOHN MCNAMEE COMPANY	PE UNIFORMS	4,579.58	Marina Village School
180257	JONES SCHOOL SUPPLY CO INC	Awards/Certificates	78.18	Green Valley School
180010	JORGENSEN CO (SOLOM FIRE)		300.00	Transportation
180229	JORGENSEN CO (SOLOM FIRE)		3,000.00	Maintenance
180108	JUPITER ED INC	Jupiter Ed - gradebook & Juno	8,097.60	DISTRICTWIDE SERVICES
180028	KENWORTH		12,000.00	Transportation
180060	KOBY PEST CONTROL		1,295.00	Maintenance
180242	KYA SERVICES LLC		10,922.89	Maintenance
180243	KYA SERVICES LLC		9,208.56	Maintenance
180287	L & H AIRCO SERVICE		2,000.00	Maintenance
180312	LAKESHORE		238.42	Green Valley School
180199	LAKESHORE LEARNING MATERIALS	Kinder Supplies/Stuart	124.45	Lakeview
180239	LEARNING FOR LIVING INC	GUEST SPEAKER	3,000.00	Marina Village School
180438	LOVE AND LOGIC INSTITUTE	Love and Logic Conference	109.00	Marina Village School
180265	LOWE'S HOME IMPROVEMENT	Wall Hooks	141.44	Lakeview
180310	LOZANO SMITH LLP	Professional Development	540.00	DISTRICTWIDE SERVICES
180044	M & C BLISS ENTERPRISES INC		800.00	Transportation
180167	MACGILL & CO.	Health Supplies	3,110.79	DISTRICTWIDE SERVICES
180250	MACGILL & CO.	Health Office Supplies	81.59	DISTRICTWIDE SERVICES
180246	MALLARD CREEK INC		5,469.75	Maintenance
180040	MAR-CAL	Health & Cumulative Folders	85.84	Jackson School
180179	MAR-CAL	Office supplies	86.83	Pleasant Grove Middle School
180381	MAXIM HEALTHCARE SERVICES INC	NPA ISA	60,750.00	DISTRICTWIDE SERVICES
180113	MCGRW-HILL EDUCATION	J - TK PreDecodable TakeHomes	336.13	DISTRICTWIDE SERVICES
180114	MCGRW-HILL EDUCATION	LF - TK PreDecodable TakeHomes	336.13	DISTRICTWIDE SERVICES
180115	MCGRW-HILL EDUCATION	LV- TK PreDecodable TakeHomes	336.13	DISTRICTWIDE SERVICES
180116	MCGRW-HILL EDUCATION	R- TK PreDecodable TakeHomes	336.13	DISTRICTWIDE SERVICES
180123	MCGRW-HILL EDUCATION	NumberWorlds	690.04	DISTRICTWIDE SERVICES
180276	MCGRW-HILL EDUCATION	PG - Flex Literacy materials	15,453.41	DISTRICTWIDE SERVICES
180313	MCGRW-HILL EDUCATION	MV - Flex Literacy materials	5,664.31	DISTRICTWIDE SERVICES
180018	MIND RESEARCH INSTITUTE	Annual Renewal 201-2018	4,290.00	Lakeview
180379	MIND RESEARCH INSTITUTE	Annual Service/Renewal Fee	3,666.67	Green Valley School
180048	MITCHELL 1		1,099.00	Transportation
180017	MITCHELMORE, JOCELYN	Project GLAD Training	12,950.00	Lakeview
180084	MITCHELMORE, JOCELYN	EL Training	1,850.00	DISTRICTWIDE SERVICES
180231	MITCHELMORE, JOCELYN	EL Training	1,850.00	DISTRICTWIDE SERVICES
180258	MITCHELMORE, JOCELYN	GLAD 4 & 5	9,250.00	Rescue School
180316	MITCHELMORE, JOCELYN	GLAD Coaching	3,217.50	Lakeview
180326	MITCHELMORE, JOCELYN	GLAD Training	3,700.00	Lake Forest School
180223	MUSIC K-8 MARKETPLACE	Recorders for Music	1,400.46	Jackson School
180380	MUSIC TO GROW ON	NPA ISA	3,008.46	DISTRICTWIDE SERVICES
180403	MYDOC PRODUCTIONS LLC	Screenagers Video	697.13	Marina Village School
180184	MYDOORSIGN.COM	parking lot signs	328.16	Rescue School
180395	NASCO MODESTO	7th grade Science materials	250.32	Pleasant Grove Middle School
180370	NATIONAL COUNCIL FOR SOCIAL	Conference Registration	225.00	Pleasant Grove Middle School
180107	NCS PEARSON INC	Psych Supplies	2,525.01	DISTRICTWIDE SERVICES
180162	NCS PEARSON INC	Psych supplies	70.16	DISTRICTWIDE SERVICES
180283	NCS PEARSON INC	Psych Supplies	1,654.51	DISTRICTWIDE SERVICES
180409	NCS PEARSON INC	Assessment Supplies	318.46	DISTRICTWIDE SERVICES
180364	NEW HORIZONS CHILD & FAMILY SV	ERMHS ISAs and Assessments	61,116.00	DISTRICTWIDE SERVICES

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180019	NEWSELA	NEWSELA School License	5,148.00	Lakeview
180186	NILES BIOLOGICAL	SCIENCE SUPPLIES	406.27	Marina Village School
180194	NIMCO INC	Red Ribbon Week	153.37	Rescue School
180448	NORCAL MECHANICAL		4,190.85	Maintenance
180027	NORTH STATE TIRE CO INC		9,500.00	Transportation
180259	NORTHSTAR AV LLC	Bulbs	263.84	DISTRICTWIDE SERVICES
180026	O'REILLY AUTO PARTS		3,500.00	Transportation
180090	OTIS ELEVATOR COMPANY		3,870.00	Operations
180093	PACIFIC GAS & ELECTRIC COMPANY	MONTHLY - PG&E	552,800.00	DISTRICTWIDE SERVICES
180227	PAR	Psych Supplies	141.87	DISTRICTWIDE SERVICES
180118	PEARSON SCOTT FORESMAN	R - Social Studies	3,251.24	DISTRICTWIDE SERVICES
180127	PEARSON SCOTT FORESMAN	J - Social Studies	4,153.29	DISTRICTWIDE SERVICES
180128	PEARSON SCOTT FORESMAN	GV - Social Studies	2,127.25	DISTRICTWIDE SERVICES
180129	PEARSON SCOTT FORESMAN	LF - Social Studies	3,491.24	DISTRICTWIDE SERVICES
180130	PEARSON SCOTT FORESMAN	LV - Social Studies	3,970.48	DISTRICTWIDE SERVICES
180293	PEARSON SCOTT FORESMAN	New K -ss trade book GV	16.97	DISTRICTWIDE SERVICES
180025	PERSEUS ASSOCIATES LLC		4,475.00	Transportation
180385	PERSEUS ASSOCIATES LLC		5,675.00	Transportation
180178	PHONAK LLC	RSP Supplies	1,842.71	DISTRICTWIDE SERVICES
180427	PHONAK LLC	RSP Supplies	2,405.34	DISTRICTWIDE SERVICES
180207	PLACERVILLE FRUIT GROWERS		1,500.00	Operations
180206	PLACERVILLE POLARIS INC.		1,500.00	Operations
180057	PLATT ELECTRIC		2,000.00	Maintenance
180349	POCKET FULL OF THERAPY	AI class supports	123.79	Pleasant Grove Middle School
180426	POCKET FULL OF THERAPY	RSP Supplies	148.11	DISTRICTWIDE SERVICES
180173	PONDEROSA HIGH SCHOOL	JAZZ FESTIVAL	330.00	Marina Village School
180341	PONDEROSA HIGH SCHOOL	Jazz Festival Application	165.00	Pleasant Grove Middle School
180314	POSITIVE PROMOTIONS	Character Counts Certificates	236.70	Lakeview
180106	PRO-ED	Psych Supplies	255.61	DISTRICTWIDE SERVICES
180286	PRO-ED	RSP Supplies	80.79	DISTRICTWIDE SERVICES
180001	PROGRESS PUBLICATIONS	Homework Folders	454.20	Lakeview
180272	PROJECT LEAD THE WAY	PLTW	3,253.48	Pleasant Grove Middle School
180289	PROJECT LEAD THE WAY	PLTW SUPPLIES	516.60	Marina Village School
180355	PROJECT LEAD THE WAY	Flight and Space Gliders	1,756.76	Marina Village School
180024	RAPID CARE		1,000.00	Transportation
180298	RAY MORGAN COMPANY	Staples for Canon Copiers	150.79	Jackson School
180319	RAY MORGAN COMPANY	Staples for copiers	150.79	Lake Forest School
180273	RESILITE SPORTS PROD INC	athletics supplies	164.41	Pleasant Grove Middle School
180015	RIEBES AUTO PARTS		12,000.00	Transportation
180059	RIEBES AUTO PARTS		1,000.00	Maintenance
180357	RIFTON EQUIPMENT	RSP Supplies	2,107.46	DISTRICTWIDE SERVICES
180425	RIFTON EQUIPMENT	RSP Supplies	124.68	DISTRICTWIDE SERVICES
180076	RIMROCK WATER COMPANY	OPEN PO	850.00	DISTRICTWIDE SERVICES
180254	RISO PRODUCTS OF SACRAMENTO	Toner for B Pod & Library	287.00	Jackson School
180322	RISO PRODUCTS OF SACRAMENTO	Riso Supplies	299.76	Lake Forest School
180410	RIVERSIDE PUBLISHING CO	EL Supplies	83.25	DISTRICTWIDE SERVICES
180416	ROCHESTER 100 INC	Homework Folders	134.06	Lake Forest School
180014	ROMAINE ELECTRIC CORP		2,500.00	Transportation
180263	ROSETTA STONE LTD	Immigrant Supplies	825.00	DISTRICTWIDE SERVICES
180058	RSD		11,000.00	Maintenance
180208	SACRAMENTO COUNTY		300.00	Operations

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180182	SACRAMENTO COUNTY OFFICE OF	2017-18 AVID Learning program	600.00	Pleasant Grove Middle School
180346	SACRAMENTO COUNTY OFFICE OF	Professional Development	160.00	DISTRICTWIDE SERVICES
180352	SACRAMENTO COUNTY OFFICE OF	Tutorology Registration/AVID	1,072.50	Pleasant Grove Middle School
180294	SACRAMENTO FLAG WORKS		505.15	Maintenance
180353	SACRAMENTO STATE JAZZ FESTIVAL	Jazz Festival Application	250.00	Pleasant Grove Middle School
180158	SADLIER OXFORD	MV - vocab wkbks	10,368.64	DISTRICTWIDE SERVICES
180159	SADLIER OXFORD	PG - vocab wkbks	7,790.76	DISTRICTWIDE SERVICES
180082	SAN JOAQUIN COUNTY OFFICE OF	Maintenance of SEIS	382.50	DISTRICTWIDE SERVICES
180171	SCHOLASTIC MAGAZINES	SCIENCE WORLD SUBSCRIPTION	334.05	Marina Village School
180191	SCHOLASTIC NEWS	Invoice #M6196458	928.62	Green Valley School
180185	SCHOOL DATEBOOKS INC	Invoice #S17-0124178	418.71	Green Valley School
180220	SCHOOL DATEBOOKS INC	2017-18 student planners	1,491.83	Pleasant Grove Middle School
180256	SCHOOL DATEBOOKS INC	80 student planners	204.32	Green Valley School
180041	SCHOOL SPECIALTY INC	Open Po for School Supplies	6,000.00	Jackson School
180160	SCHOOL SPECIALTY INC	Kinder Furniture & Equipment	9,049.95	* Location not on file *
180192	SCHOOL SPECIALTY INC	Customer #283287	43.76	Green Valley School
180214	SCHOOL SPECIALTY INC	whiteboard order for LF	398.97	Lake Forest School
180216	SCHOOL SPECIALTY INC	Supplies	1,557.80	Lakeview
180249	SCHOOL SPECIALTY INC	Writing Paper	229.94	Lakeview
180308	SCHOOL SPECIALTY INC		931.92	DISTRICTWIDE SERVICES
180309	SCHOOL SPECIALTY INC		2,880.66	DISTRICTWIDE SERVICES
180323	SCHOOL SPECIALTY INC	Laminating Film	274.39	Lake Forest School
180382	SCHOOL SPECIALTY INC	Tables for F7	517.38	Lake Forest School
180400	SCHOOL SPECIALTY INC		290.33	DISTRICTWIDE SERVICES
180414	SCHOOL SPECIALTY INC	School Supplies	717.58	Lake Forest School
180419	SCHOOL STEPS INC	OT ISAs	93,100.00	DISTRICTWIDE SERVICES
180420	SCHOOL STEPS INC	BCBA ISAs	23,475.00	DISTRICTWIDE SERVICES
180081	SCHOOLS INSURANCE AUTHORITY	OPEN PO	7,000.00	DISTRICTWIDE SERVICES
180056	SHERWIN WILLIAMS		2,000.00	Maintenance
180299	SHIFFLER EQUIPMENT SALES INC		1,000.00	Maintenance
180318	SHIFFLER EQUIPMENT SALES INC	Chair Tips	60.44	Lake Forest School
180441	SHINING STAR CHILDREN'S	PT ISAs and Assessments	22,980.00	DISTRICTWIDE SERVICES
180340	SIERRA PACIFIC TURF SUPPLY INC		1,500.00	Maintenance
180055	SIGLER WHOLESAL DISTRIBUTORS		2,000.00	Maintenance
180012	SIGN BANNER PRINT EXPRESS		1,000.00	Transportation
180296	SIGN BANNER PRINT EXPRESS	Athletic Awards	79.63	Pleasant Grove Middle School
180333	SIGN BANNER PRINT EXPRESS	Name Signs for Rooms	119.40	Lake Forest School
180013	SIGNATURE WIRELESS GROUP		4,857.60	Transportation
180284	SIGNS NOW	Vinyl Signs PBIS	1,042.47	Green Valley School
180209	SITEONE LANDSCAPE SUPPLY LLC		4,000.00	Operations
180264	SITEONE LANDSCAPE SUPPLY LLC		11,825.00	Maintenance
180011	SNAP-ON		1,000.00	Transportation
180200	SPORTIME	Recess Equipment	1,498.69	Lakeview
180009	STAPLES ADVANTAGE		1,500.00	Transportation
180042	STAPLES ADVANTAGE	Open PO for School Supplies	8,000.00	Jackson School
180069	STAPLES ADVANTAGE	OPEN PO SUPPLIES	3,500.00	DISTRICTWIDE SERVICES
180083	STAPLES ADVANTAGE	Support Services Supplies	250.00	DISTRICTWIDE SERVICES
180165	STAPLES ADVANTAGE	OPEN PO 17-18	5,000.00	DISTRICTWIDE SERVICES
180169	STAPLES ADVANTAGE		500.00	Maintenance
180170	STAPLES ADVANTAGE	supply open PO	10,000.00	Rescue School
180174	STAPLES ADVANTAGE	MARINA OPEN PO 17-18	13,000.00	Marina Village School

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180190	STAPLES ADVANTAGE	School Supplies 2017 - 2018	8,000.00	Green Valley School
180195	STAPLES ADVANTAGE	AVID SUPPLIES - PG	6,122.15	DISTRICTWIDE SERVICES
180213	STAPLES ADVANTAGE	Supplies Open PO	3,500.00	Lakeview
180235	STAPLES ADVANTAGE	Open PO for Staples LF School	5,000.00	Lake Forest School
180073	STATE OF CALIFORNIA	OPEN PO	2,500.00	DISTRICTWIDE SERVICES
180004	STN MEDIA GROUP		420.00	Transportation
180394	STUDIES WEEKLY	Weekly Study Books	492.28	Marina Village School
180317	SUCCESS BY DESIGN INC	Student Planners	449.48	Lake Forest School
180371	SUMMITVIEW CHILD AND FAMILY	ERMHS ISAs	6,402.00	DISTRICTWIDE SERVICES
180351	SWEETWATER SOUND INC	Bass Combo	682.11	Marina Village School
180043	SYTECH SOLUTIONS	RECORDS MGMT	4,500.00	DISTRICTWIDE SERVICES
180157	TAGUE BAND INSTRUMENT SERVICES	Instrument Repair	482.63	DISTRICTWIDE SERVICES
180247	TEACHER DIRECT	Writing Paper	115.40	Lakeview
180277	TEACHER DIRECT	Supplies	106.67	Lakeview
180290	TENMARKS LLC	Tenmarks Subscription	3,375.00	Jackson School
180329	TENMARKS LLC	4th grade	300.00	Rescue School
180327	THE HOW MANY WINS FOUNDATION	Conference - Jeff Eben	5,500.00	Marina Village School
180408	THE NUEVA SCHOOL	Conference for M. Miller	330.00	Jackson School
180237	THERAPEUTIC LANGUAGE CLINIC	IEE	900.00	DISTRICTWIDE SERVICES
180007	THOMPSON'S AUTO AND TRUCK		500.00	Transportation
180008	TIMBERLINE ELECTRONICS		1,000.00	Transportation
180241	TOGETHER BEHAVIOR SOLUTIONS	IEE	1,500.00	DISTRICTWIDE SERVICES
180053	TRANE US INC		600.00	Maintenance
180052	TRUE VALUE HARDWARE		1,000.00	Maintenance
180210	TRUE VALUE HARDWARE		1,000.00	Operations
180230	TRUE VALUE HARDWARE		775.84	Maintenance
180071	US BANK EQUIPMENT FINANCE	OPEN PO	36,700.00	DISTRICTWIDE SERVICES
180203	US GAMES	PE Equip	546.88	Rescue School
180175	USI EDUCATION SALES	LAMINATE	308.02	Marina Village School
180006	VALLEY POWER SYSTEM NORTH INC		3,000.00	Transportation
180422	VALLEY POWER SYSTEM NORTH INC		25,318.70	Transportation
180211	VALLEY TRUCK & TRACTOR COMPANY		1,000.00	Operations
180320	VERNIER SOFTWARE & TECH LLC	Thermal Camera-8th grade Sci	279.05	Pleasant Grove Middle School
180236	VISTA CHILD THERAPY LLC	IEE	1,000.00	DISTRICTWIDE SERVICES
180361	VOLUNTEERS OF AMERICA	Training	60.00	Pleasant Grove Middle School
180072	WELLS FARGO FINANCIAL LEASING	OPEN PO	2,604.00	DISTRICTWIDE SERVICES
180212	WEST COAST SAND & GRAVEL INC		3,000.00	Operations
180067	WESTED	EL Professional Development	1,800.00	DISTRICTWIDE SERVICES
180161	WESTERN PSYCHOLOGICAL SERVICES	Psych Supplies	123.11	DISTRICTWIDE SERVICES
180411	WESTERN PSYCHOLOGICAL SERVICES	Psych Assessment Supplies	51.59	DISTRICTWIDE SERVICES
180005	ZEP MANUFACTURING COMPANY		1,000.00	Transportation
180074	iPARTS AND PHONE REPAIRS	Open PO for iPad repairs	500.00	DISTRICTWIDE SERVICES
TOTAL FUND			2,503,169.63	

13 CAFETERIA FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180139	AUTO-CHLOR SYSTEM	17/18 OPEN PO FS	2,500.00	Food Services - Req Entry
180140	BIG WEST DISTRIBUTION INC	17/18 OPEN PO FS	15,000.00	Food Services - Req Entry
180154	BLAZIN REPAIR COMPANY INC	17/18 OPEN PO FS	3,000.00	Food Services - Req Entry
180141	CALIFORNIA SCHOOL NUTRITION	17/18 OPEN PO FS	60.00	Food Services - Req Entry
180132	CENTRAL RESTAURANT PRODUCTS	17/18 OPEN PO FS	1,500.00	Food Services - Req Entry
180133	COLD CONTROL	17/18 OPEN PO FS	1,500.00	Food Services - Req Entry
180281	CROWN DISTRIBUTING INC	17/18 OPEN PO FS	25,000.00	Food Services - Req Entry
180149	ECOLAB	17/18 OPEN PO FS	1,000.00	Food Services - Req Entry
180134	EL DORADO COUNTY	17/18 OPEN PO FS	655.00	Food Services - Req Entry
180135	EL DORADO COUNTY	17/18 OPEN PO FS	3,444.00	Food Services - Req Entry
180136	FARMER BROS CO	17/18 OPEN PO FS	3,500.00	Food Services - Req Entry
180150	FOOTHILL FOODSERVICE	17/18 OPEN PO FS	3,500.00	Food Services - Req Entry
180155	FRANCIS DISTRIBUTING	17/18 OPEN PO FS	60,000.00	Food Services - Req Entry
180137	GOLD STAR FOODS INC	17/18 OPEN PO FS	3,000.00	Food Services - Req Entry
180138	GOLD STAR FOODS INC	17/18 OPEN PO FS	250,000.00	Food Services - Req Entry
180384	GOLD STAR FOODS INC	17/18 OPEN PO	15,000.00	Food Services - Req Entry
180142	HEARTLAND PAYMENT SYSTEMS	17/18 OPEN PO FS	3,500.00	Food Services - Req Entry
180143	HUBERT COMPANY	17/18 OPEN PO FS	500.00	Food Services - Req Entry
180148	ICEE COMPANY, THE	17/18 OPEN PO FS	4,000.00	Food Services - Req Entry
180151	INHARVEST INC	17/18 OPEN PO FS	1,000.00	Food Services - Req Entry
180145	ISITE SOFTWARE	17/18 OPEN PO FS	900.00	Food Services - Req Entry
180144	MENU MAGIC	17/18 OPEN PO FOOD SERVICE	200.00	Food Services - Req Entry
180278	MISSION UNIFORM & LINEN SERVIC	17/18 OPEN PO FS	850.00	Food Services - Req Entry
180146	NUTRI-LINK TECHNOLOGIES INC	17/18 OPEN PO FS	1,500.00	Food Services - Req Entry
180152	OPEN SPACE MEATS LLC	17/18 OPEN PO FS	3,000.00	Food Services - Req Entry
180279	PROPACIFIC FRESH	17/18 OPEN PO FS	20,000.00	Food Services - Req Entry
180153	SCHOOL NUTRITION ASSOCIATION	17/18 OPEN PO FS	122.00	Food Services - Req Entry
180430	SPEAKING SUCCESS	FOOD SERVICE TRAINING	1,200.00	Food Services - Req Entry
180147	STAPLES ADVANTAGE	17/18 OPEN PO FS	3,217.50	Food Services - Req Entry
180176	TRI MARK ERF INC.	FS EQUIPMENT	4,670.84	DISTRICTWIDE SERVICES
180280	WALKER INKS	17/18 OPEN PO	1,072.50	Food Services - Req Entry
TOTAL FUND			434,391.84	

25 CAPITAL FACILITIES FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180022	SCHOOL FACILITY CONSULTANTS		10,000.00	Maintenance
		TOTAL FUND	10,000.00	

35 SCHOOL FACILITIES FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
180228	BLUELINE RENTAL LLC		3,794.21	Maintenance
180396	GRADE TEX INC		15,000.00	Maintenance
180105	L.A. STEELCRAFT PRODUCTS INC	BASEBALL BACKSTOP	11,645.98	DISTRICTWIDE SERVICES
180193	SITEONE LANDSCAPE SUPPLY LLC		8,230.65	Maintenance
		TOTAL FUND	38,670.84	
		TOTAL DISTRICT	2,986,232.31	

FUND		AMOUNT
01	GENERAL FUND	2,503,169.63
13	CAFETERIA FUND	434,391.84
25	CAPITAL FACILITIES FUND	10,000.00
35	SCHOOL FACILITIES FUND	38,670.84
	TOTAL DISTRICT	2,986,232.31

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: Williams Act Uniform Complaint Procedures Quarterly Report

BACKGROUND:

In order to participate in the School Facilities Program and /or the Deferred Maintenance Program, districts must use the Uniform Complaint Process to identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions, and teacher vacancies or misassignments. Title 5, Chapter 5.1, Section 4600 requires school districts to report summarized data from the Uniform Complaint Process to the county superintendent quarterly.

STATUS:

In January of 2005 the District posted a notice in each classroom-notifying parents that there should be sufficient textbooks and instructional materials in the room and school facilities must be clean, safe and maintained in good repair. The District has adopted a Uniform Complaint Procedure and is now reporting to the County Superintendent pursuant to Education Code 35186, that the Rescue Union School District received no complaints under the Williams Act Uniform Complaint Procedures for the period of July 1, 2017 to September 30, 2017.

FISCAL IMPACT:

The State Allocation Board administers the School Facilities Needs Assessment Grant Program which provides emergency repair monies to pay for “emergency facilities needs”, but are only available to school districts that ranked in deciles 1 to 3, inclusive, based on the 2003 Academic Performance Index. All of the schools in RUSD are above deciles 1 to 3 and do not qualify for the Grant funding.

BOARD GOALS:

Board Focus Goal V – FACILITY HOUSING:

Build, improve and maintain school facilities to meet current and future education needs while integrating the most efficient use of resources.

RECOMMENDATION:

Approve the Williams Act Quarterly Report and direct staff to forward the Williams Act Quarterly report for the period of July 1, 2017 to September 30, 2017 to the El Dorado County Superintendent of Schools.

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

To: **Ed Manansala, Ed.D., County Superintendent**

District: **RESCUE UNION SCHOOL DISTRICT**

Person completing this form: **Phil Jones**

Title: **Maintenance/Operations Coordinator**

Quarterly Report Submission Date:
(check one)

- April 2017
 July 2017
 October 2017
 January 2018

Date for information to be reported publicly at governing board meeting: **October 10, 2017**

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	-0-		
Teacher Vacancy or Misassignment	-0-		
Facilities Conditions	-0-		
TOTALS	-0-		

Signature of District Superintendent

October 10, 2017

Date

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: Classified Personnel

BACKGROUND:

Periodically changes in classified staffing occur due to hiring, resignations or requests for leaves of absence. The Board must formally approve these requests.

STATUS:

The following classified personnel changes are listed on the agenda:

Name	Personnel Action	Position FTE	Position	School/Dept.	Effective Date
Amy Bermudes	Employment	.1807	IA Paraeducator	Rescue	9/19/17
Anthony Hill	Employment	.5625	Custodian	Green Valley	9/11/17
Randee Hooton	Employment	.1852	IA Paraeducator	Lakeview	10/3/17
Yvonne Patridge	Employment	.1807	IA Paraeducator	Rescue	9/26/17
Victoria Perkins	Employment	.125	IA Paraeducator	Lakeview	10/2/17
Sarah Phillips	Employment	.1852	IA Paraeducator	Lakeview	9/25/17
Catherine Porter	Employment	.1852	IA Paraeducator	Lakeview	10/2/17
Jamie Dawson	Resignation	.3125	Food Service Worker	Pleasant Grove	9/29/17
Melissa Kuhlman	Resignation	.1749	IA Paraeducator	Rescue	7/28/17
Maureen Simmons	Resignation	.1250	IA Paraeducator	Lakeview	9/29/17
Madeleine Vadenais	Resignation	.1807	IA Paraeducator	Green Valley	9/28/17

FISCAL IMPACT:

Fiscal impact will be reflected in the 2017-18 budget years.

BOARD GOAL:

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

RECOMMENDATION:

The Superintendent recommends the Board approve the above personnel actions.



Gregory J. Rolan
direct: (415) 281-7654
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July 2017

PRIVILEGED & CONFIDENTIAL

**HAIGHT ATTORNEY-CLIENT
RETAINER AGREEMENT**

Cheryl Olson
Superintendent
Rescue Union School District
2390 Bass Lake Road
Rescue, CA 95672

Re: Rescue Union School District

Dear Ms. Olson:

This follows our recent communications and will confirm your engagement of Haight Brown & Bonesteel LLP (“Haight” or “the Firm”) to represent the interests of Rescue Union School District (“Client”) in connection with the above-referenced matter. This Attorney-Client Retainer Agreement (“Agreement”) sets forth the terms and conditions of our engagement in compliance with the requirements of the California *Business and Professions Code* and the California *Rules of Professional Conduct*.

We have examined our conflicts database based on the information provided to us and are not aware of any conflicts at this time. If additional parties adverse to your interests are added to this matter, or as expert witnesses are identified, we will update our conflicts check and advise you of any issues.

We have always sought to communicate about fees and billing practices at the outset of any matter; indeed, California requires written fee agreements in most cases, and we believe our clients appreciate having our policies available for review in writing.

The undersigned will be the principal attorney supervising this matter and is also responsible for billings. Any billing-related inquiries can be directed to the

undersigned's attention, or you may contact our Director of Finance, Ronald Renard, in the Firm's Los Angeles office. It is our practice to assign the lowest billing rate professional who is sufficiently experienced and well capable of handling a particular matter. However, we reserve the right to make assignments which, in our reasonable judgment, are necessary and desirable irrespective of the billing rate(s) of such person(s).

The following standard terms and conditions of our engagement shall apply to this matter:

Execution of Retainer Agreement. If more than one person executed this Agreement as Client, then each of them waives any conflict of interest that may exist or might hereafter arise between them in their representation by Haight, except this waiver shall not apply after written notice from one of them objecting to continued representation, or from us notifying you that a conflict has arisen which would preclude such joint representation. If this Agreement was executed on behalf of a corporate or partnership entity, the representative(s) of such corporate or partnership entity represent(s) that he/she/they is/are a duly appointed officer, partner, shareholder or manager of such corporation or partnership, that the corporation or partnership is active and in good standing and that he/she/they possessed actual authority to enter into this Agreement on behalf of such corporate or partnership entity.

Fees. Haight will bill Client on a monthly basis (unless otherwise agreed to in writing). Each invoice will provide a detailed accounting of services rendered during the immediately preceding month. Descriptions of such services may therefore be subject to the attorney-client privilege and we recommend therefore that our invoices be treated as privileged communications and safeguarded appropriately. With respect to legal services, Client will be billed on an hourly basis (unless otherwise agreed to in writing) at rates which will vary with the nature of the matter, as well as with the experience and skill of the attorney, paralegal or professional rendering the services. Please note that our regular hourly rates are typically adjusted annually or bi-annually. We will notify you in advance of any such adjustment before any legal services at the adjusted rates are provided. For purposes of this matter, our present rates are as follows:

<i>Partners:</i>	<i>\$290 / hour</i>
<i>Senior Associates:</i>	<i>\$245 / hour</i>
<i>Associates:</i>	<i>\$245 / hour</i>
<i>Paralegals:</i>	<i>\$150 / hour</i>

July 2017
Page 3

Reimbursable Costs. Our invoices will also reflect reimbursable costs incurred on your behalf in the referenced matter at the amount(s) actually charged or incurred, including costs associated with copying, scanning, printing; telephone calls; courier/overnight services; postage; third-party conference calls and third-party services such as: transcript, filing and recordation fees; and other case-related disbursements, such as charges by expert witnesses, consultants and investigators. While many expenses are generally paid by the Firm and charged to Client, it is our practice to forward invoices for significant disbursements greater than Five Hundred Dollars (\$500.00) to Client for direct payment to the vendor. In addition, if it becomes apparent that substantial costs are to be advanced in connection with this matter, it is the Firm's practice to obtain a "cost retainer" from Client for payment of such expenses. Client hereby authorizes us, consistent with any applicable written litigation guidelines or procedures applicable to this matter with which Haight has agreed to comply, in our discretion and without the need for prior consultation or approval, to incur on Client's behalf filing fees, attorney service fees, registration fees, recording fees, copying costs, travel costs and other costs incurred in representing Client's interests in this matter. Client also authorizes the Firm to instruct court reporters and other vendors to bill Client directly for services incurred, consistent with the foregoing.

Payment. Our invoices will be transmitted monthly and are due and payable immediately; full and prompt payment of our invoices is vital to our ability to efficiently provide legal services to all clients. By executing this Agreement, Client agrees to pay our invoices within thirty (30) days of the invoice date. Failure to timely pay our bills may affect our ability to represent you adequately and could result in our withdrawal as legal counsel. We reserve the right to discontinue services if our bills are not paid in a timely manner, and to seek payment for all past services rendered and costs advanced.

Retainer. It is the Firm's policy to require an initial retainer before commencing legal services for a new client, or where circumstances warrant such a procedure. Accordingly, the amount of the initial retainer for this matter is \$ 0. The form of retainer will be as designated below:

An "end-of-matter" retainer as a deposit to be held in our Client Trust Account to assure timely payment of our invoices; if any invoice remains unpaid thirty (30) days after presentation, we reserve the right to apply this retainer against such invoice and to transfer such amount to our general account for payment of such fees and expenses. You will then have thirty (30) days to restore the retainer to its original balance.

July 2017

Page 4

OR

An "as due" retainer which, as monies become due for our legal fees and expenses as invoiced, payment of such invoices will be deducted from the retainer balance and transferred to our general account for payment of such fees and expenses, with notice to you of such deductions; if the balance of the retainer should drop below \$ Ø, you agree to restore the balance to at least the amount of the initial retainer balance within thirty (30) days.

Should circumstances regarding this matter materially change, or if the scope of our services in this matter increases materially, or if a litigated matter has not been resolved as of one hundred twenty (120) days prior to the first scheduled trial date, we reserve the right to require an additional retainer that is reasonable in light of such circumstances. Please note that under applicable California law, interest on attorneys' trust accounts for clients must be paid to a state fund for legal services to the indigent.

Insurance. To the extent Client has liability insurance coverage applicable to the subject matter of this retention, Haight shall, consistent with the terms and conditions of such insurance coverage, including applicable deductible or retention provisions, seek to obtain payment for its legal fees and costs directly from such insurer(s) as have agreed to participate in Client's defense once any such deductible or retention has been satisfied, typically by Client's payment of Haight's legal fees and costs until exhaustion of such deductible or retention. Some insurance companies may impose restrictions on the type, amount of or hourly rate for legal services which they will pay and may further refuse reimbursement for various cost items. In addition, some insurance companies may unilaterally impose other restrictions which are different from the terms of this Agreement. While Haight will, of course, work cooperatively with any insurance company defending Client, and make every effort to minimize the expense not absorbed by Client's insurance company, Haight's agreement is with Client, and Client nevertheless understands and agrees that it shall remain liable to Haight for all legal fees and costs which are not paid by such insurer(s) or which are within the applicable deductible(s) or retention(s) of, or are otherwise not covered by, such insurance policy(ies).

Term of Engagement. Either of us may terminate this engagement by fifteen (15) days' prior written notice to the other, for any reason, by written notice to that effect, subject on our part to applicable rules of professional conduct. If permission for withdrawal is required by a court, Haight will promptly apply for such permission, in

accordance with local court rules, and Client agrees to cooperate in such process and to engage successor counsel. Unless previously terminated, our representation of Client for purposes of the referenced matter will terminate upon our sending the final statement for services rendered in this matter.

Information/Client Responsibilities. We will keep Client informed of the status of the referenced matter and will send copies of correspondence, pleadings and/or other relevant documents which we initiate and copies of correspondence, pleadings and/or other relevant documents we receive from others. Client agrees to cooperate fully with the Firm and to provide promptly all information known or available which is relevant to the Firm's representation of Client's interests, including furnishing all documents requested by us.

Disposition of Records. Haight is not obligated to keep files/records related to a matter after that matter is finished unless required to do so by operation of law. Client agrees that Haight may destroy matter files or records thirty (30) days after providing notice of its intention to destroy them (unless Client requests delivery of those materials within thirty (30) days of such notification), or without prior notice after five (5) years from the date the matter has been completed, whichever is earlier.

Responses to Audit Letters. If Client engages certified public accountants to audit Client's financial statements, it is likely the accountant or accounting firm will request, during the audit, that Haight provide a written description of all pending or threatened claims or lawsuits to which Haight has given substantive attention on Client's behalf. This request is typically a standardized letter provided by the accountant or accounting firm which Client is requested to send to Haight. Minimum fees for responses to such audit letters will be billed at \$500 for non-profit entities, \$750 for non-public for-profit entities, and \$1,000 for public entities. However, if more than three hours of time is necessary to prepare such a response, we will charge our regularly hourly rates for time actually incurred.

No Representations as to Outcome. Litigation and business disputes are, by their very nature, unpredictable. It is impossible to warrant a successful result or represent that a particular result can be obtained within a specified time frame. Haight makes no representations or warranties concerning the successful prosecution or defense of this matter, or the favorable outcome of any legal action that may be filed, and does not guarantee that Haight will obtain compensation for or reimbursement to Client of any of Client's costs, expenses or other claimed damages resulting from the matters out of which

the referenced matter arises. All statements of Haight on these matters are statements of opinion only.

Experts, Consultants and Investigators. In its discretion, and with Client's prior approval, Haight may retain experts, consultants and/or investigators to report to Haight as to the facts of this matter, to testify, if necessary, at trial, or both. Client authorizes Haight to execute retainer or engagement agreements on its behalf with such experts, consultants or investigators. The experts, consultants or investigators will report exclusively to Haight. Said experts, consultants or investigators shall be deemed employed by Client, not by Haight. However, such experts, consultants and/or investigators may present bills for their services to Haight, who may either (a) forward such bills to Client for direct payment if they exceed the sum of \$500, or (b) pay such bills, in which event the amount paid shall be considered a cost advanced by Haight to be reimbursed by Client. Haight will consult, in advance, with Client before retaining such experts, consultants or investigators, or incurring significant expenses associated therewith.

External Electronic Communication and Data Storage Authorization. The Firm may send documents or other information that is covered by the attorney-client or work product privileges using external electronic communication (via the internet or other network) and/or may store such information utilizing "cloud-based" storage media (all collectively "EC"). Client understands that EC is not an absolutely secure method of communication and/or data storage. Client's execution of this Agreement will serve to acknowledge and accept the risk and authorize the Firm to use EC means to communicate with Client or others necessary to effectively and efficiently represent Client. If there are certain documents or information with respect to which Client wishes to maintain absolute confidentiality, Client must advise the Firm in writing not to transmit or store such documents or information via EC and the Firm will thereafter comply with Client's request.

Retention of Records by Client. The files and records of Client pertaining to the underlying matter may be important evidence. These records include essentially all records Client produced or received, whether paper or electronic. A record may be as obvious as a memorandum, an e-mail, an invoice or a contract, or something not as obvious, such as a computerized desk calendar, an appointment book or an expense record. Various laws, some specific to your business or particular activity, may require you to maintain certain types of records, usually for a specified period of time. Regardless of the application of other laws, however, if this matter reaches litigation the

July 2017

Page 7

discovery laws require you to retain potentially relevant records, including electronic data. Failure to retain those records and data could subject you to sanctions and fines, cause the loss of rights, obstruct justice, place you in contempt of court, and/or seriously disadvantage you in the litigation. Accordingly, we request that if you have not already done so, you immediately secure and retain all materials, whether paper or in electronic or other form, that may be relevant to this engagement. Please contact me directly with any questions you or your colleagues or staff may have about any document or electronic data issues.

Post-Engagement Matters. Client has engaged the Firm to provide legal services in connection with the specific matter identified above. After completion of the matter, changes may occur in applicable laws or regulations that could have an impact on Client's future rights and liabilities. Unless Client engages the Firm to provide additional advice on issues arising from the matter, Haight has no continuing obligation to advise you with respect to future developments.

Haight's General Counsel. Circumstances arising during the subject engagement may cause Haight to seek legal advice about its own rights and responsibilities regarding its engagement by Client pursuant to this Agreement, and in connection with its provision of legal services for Client in the most effective and efficient manner. Haight may seek such advice from one or more Haight attorneys who are designated as General Counsel or Associate General Counsel; such attorneys do not work for Client and will not be performing any services for Client or on Client's behalf, nor will the time of any such attorneys be charged to Client. Alternatively, Haight may seek such advice from outside attorneys, at its own expense. Client agrees that any such communications and advice are protected by Haight's attorney-client privilege with its own counsel and that neither the fact of any such communications nor their substance will be subject to disclosure to Client. To the extent Haight is, through any such communications, addressing its own rights and responsibilities, a conflict of interest might be deemed to exist between Haight and Client, particularly if a dispute should later arise between them arising out of the subject representation. Client hereby consents to such consultation(s) occurring and waives any claim of a conflict of interest based on such consultation(s) or resulting communications that might otherwise disqualify Haight from providing legal services for Client or prevent it from acting on its own behalf, even if such consultations and communications with Haight's counsel might be deemed adverse to Client's interests. Because a waiver of a potential conflict of interest may affect Client's rights, Client is encouraged to seek the advice of an independent lawyer of Client's choice before

July 2017

Page 8

agreeing to such a waiver. By executing this Agreement, Client represents and agrees that Client has had a reasonable opportunity to consult such an independent lawyer and that, whether or not Client elected to consult with such an independent lawyer, Client agrees to the waiver of such potential conflict of interest as specified above.

Arbitration of Fee Disputes. Client and Haight agree that if any dispute arises with respect to Client's liability for fees and costs incurred, said parties agree first to try in good faith to settle the dispute themselves, or by mediation under the auspices of the bar association in the County where the Haight office responsible for the referenced matter is located, before resorting to arbitration. Client has the right under California law to require a non-binding fee arbitration in the event a dispute over our fees arises; Client may also elect binding arbitration. Client's agreement to arbitrate disputes regarding Client's liability for fees and costs is not a condition of Haight agreeing to represent Client, and if Client does not wish to agree to arbitrate such disputes, you should immediately advise us before counter-signing this Agreement. Following the mediation procedure referenced above, any remaining, unresolved controversy pertaining to legal fees and costs incurred by Haight shall be submitted to arbitration under the auspices of the bar association in the County where the Haight office responsible for the referenced matter is located in accordance with that bar association's applicable rules, and Client agrees to participate in and to cooperate with such submission. Because of the material savings in time and expense afforded by such arbitration procedures, Haight will request binding arbitration of any such dispute. If Client also agrees to binding arbitration at or prior to the hearing, Judgment upon an award rendered by the arbitrator(s) may be entered in any Court having jurisdiction pursuant to such rules. Under such circumstances, Haight and Client agree to be bound by the award of the arbitrator(s), and that any such award shall be enforceable in accordance with the provisions of the *California Code of Civil Procedure* and the *California Business and Professions Code*. California law, including any applicable limitations periods, shall apply to any dispute regarding fees and costs between Haight and Client. In any litigation or arbitration with respect to Client's liability for fees and costs incurred and arising out of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs and, as applicable, interest at the legal rate from the relevant (unpaid) invoice date(s). Because an agreement to binding arbitration and the resultant waiver of a right to a jury trial may affect Client's rights, Client is encouraged to seek the advice of an independent lawyer of Client's choice before agreeing to such a waiver and to binding arbitration. By executing this Agreement, Client represents and agrees that Client has had a reasonable opportunity to consult such an independent lawyer and that, whether or not Client elected

July 2017
Page 9

to consult with such an independent lawyer, Client agrees to the waiver of jury and to participate in arbitration as to fee disputes as set forth above. These provisions shall not apply to any other claim or dispute concerning Haight's performance of legal services for Client.

Entire Agreement. This Agreement represents our entire agreement, which is effective on the date you counter-sign this Agreement. No other agreement, statement or promise made on or before the date of this Agreement will be binding on the parties. This original Agreement has been executed on behalf of the Firm. You should sign and retain it for your file, and sign and return a copy to Haight with the retainer fee. By counter-signing in the space provided below and returning to Haight a copy of this Agreement (with the applicable retainer, if any), Client's representative confirms that she or he has read, understands and agrees to the terms of this Agreement and that she or he is authorized to execute this Agreement on Client's behalf to confirm the engagement of Haight Brown & Bonesteel LLP to represent Client in connection with the referenced matter, subject to the terms and conditions set forth above.

We welcome you as a valued Haight client and look forward to working closely with you and your colleagues towards a successful conclusion of this matter.


Very truly yours,



Gregory J. Rolen
Haight Brown & Bonesteel LLP

Agreed and accepted.

Dated: 8/2/17


Cheryl Olson
Superintendent, Rescue Union School District

**North Coast Unified
Air Quality Management District**

707 L Street, Eureka, CA 95501
Telephone (707) 443-3093 Fax (707) 443-3099
<http://www.ncuaqmd.org>



September 6, 2017

Patrick Cahill, Director of Transportation
Rescue Union School District
2390 Bass Lake Road
Rescue, CA 95672

RE: Agreement for Rural School Bus Pilot Project

The Rescue Union School District has been approved to receive a total of \$405,000.00 in Rural School Bus Pilot Project (RSBPP) funding for the replacement of the following bus:

Grant #	Grant \$	Bus	VIN
RSBPP 17-9	\$405,000.00	#16	1HVLNHGL6EHA62554

Attached are the original agreements for the project(s). The original agreements must be signed in "blue ink" by the authorized representative of your school district. Please sign and return **two copies** to the District by mail. Once the District receives and executes the agreements, one of the original copies will be returned to you. At that time, you will have 30 days to place your purchase order and submit a copy to the District. Please be sure to pay close attention to the dates listed on Attachment A, Section 6. If any of these dates cannot be met, please notify the District prior to signing the agreement. Attachments B - D are to be completed and returned after project completion, and have been provided to you now for review.

The District looks forward to working with you to ultimately provide school children with safe, low polluting transportation. If you have any questions or require additional information, please contact Erin Squire at (707) 443-3093, extension 111.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian Wilson", with the word "for" written below it.

Brian Wilson
Air Pollution Control Officer

**RURAL SCHOOL BUS PILOT PROJECT
FLEET EXPANSION (ZERO-EMISSION BATTERY ELECTRIC OR FUEL CELL)
GRANT AGREEMENT
BETWEEN
THE NORTH COAST UNIFIED AIR QUALITY MANAGEMENT DISTRICT
AND
RESCUE UNION SCHOOL DISTRICT**

PROJECT NO. RSBPP 17-9

This Agreement is made and entered into by and between the Rescue Union School District, hereinafter referred to as "Grantee," and the North Coast Unified Air Quality Management District, hereinafter referred to as the "Air District," and shall be effective as of the date of the last party signing below ("Effective Date").

RECITALS

WHEREAS, California Climate Investments are funded by the State proceeds from Cap-and-Trade auctions, which provide an opportunity for the State to invest in projects that help achieve the State's climate goals and provide benefits to disadvantaged communities; and

WHEREAS, the California Air Resources Board (CARB) created the Rural School Bus Pilot Project (RSBPP), and has allocated funding from the California Climate Investments; and

WHEREAS, on January 14, 2016 the Governing Board of the Air District adopted Resolution 2016-2, authorizing the Air Pollution Control Officer ("APCO") to enter into an agreement with the California Air Resources Board ("ARB") to implement said Grant Program on ARB's behalf; and

WHEREAS, on December 21, 2016, the Air District entered into Grant Agreement, Number G16-LCT1-01, with the ARB to administer the Rural School Bus Pilot Project ("RSBPP"); and

WHEREAS, Pursuant to *Grantee School District Resolution 17-15* Grantee has submitted a RSBPP Grant Application dated March 24, 2017, on file in the Air District office; and

WHEREAS, the APCO has evaluated Grantee's Grant Application, has determined that the Application complies with the ARB RSBPP Guidelines and criteria and shall meet all RSBPP requirements for the full term of this Agreement, and on that basis has approved Grantee's project for funding in accordance with the terms of this Agreement.

NOW THEREFORE, based on the representations made in the Grant Application, which are incorporated herein and made a material part hereof, the parties agree as follows:

1. GRANT AWARD

1.1 Funding Award. Grantee is hereby awarded RSBPP grant funds for the project described in Attachment A, Project Specific Information, attached hereto and incorporated herein, and hereafter referred to as the "Project". The maximum amount of grant funds for which Grantee is eligible is set forth in Section 5 of Attachment A. In consideration of said grant award, Grantee agrees to implement the Project based on all terms of this Agreement, including but not limited to the purchase and use of new equipment, the re-designation and subsequent use of existing equipment, and the performance

of specific duties on or before key dates identified as the Project Milestones in Section 6 of Attachment A. Grantee may not begin any work on this project until full execution of this Agreement.

- 1.2 Reimbursement Request, Disbursement of Funds. The Air District shall reimburse the school bus vendor and/or Grantee for eligible Project costs and expenses using RSBPP Grant Funds, or other funding mechanisms as determined appropriate by the APCO, consistent with the Project description and implementation schedule contained in Attachment A. No reimbursement may be made until the new bus has been delivered and a reimbursement request has been received. Grantee's reimbursement request must include: a completed copy of Attachment B, the Reimbursement Request Form; a copy of the invoice from the bus vendor for the purchased bus; evidence of payment of the invoice and its delivery (if applicable); the make, model and vehicle identification number (VIN) of the new bus; photographs of the new bus depicting the manufacturer's ID tag, the engine serial number, the bus identification number, and the license plate if available; proof of California Highway Patrol (CHP) certification signifying that the new school bus is safe to operate with children aboard; the ARB Executive Order certification for the new bus engine, if applicable, a completed copy of Attachment D, the Old School Bus Designation form, and Attachment C, the Dismantle Certification Form.
- 1.3 Project Cost: Project cost overruns are the sole responsibility of the Grantee unless expressly approved in writing by the Air District. The Air District's funding obligation is limited to the "RSBPP Funding" as identified in Attachment A, Section 5.
- 1.4 Grant Reduction: The APCO will reduce the Air District contribution to the Project in the event that the total Project cost is less than the amount listed in Attachment A.
- 1.5 Use of Funds. Grantee shall use all funds received under this Agreement in accordance with all applicable provisions of law and implementation regulations.

2. AGREEMENT TERM AND PROJECT PHASES

- 2.1 Term, Term Components. This Agreement will commence as of the Effective Date (the date the last party signs this Agreement) and remain in effect for three (3) years and one day after the date the new school bus is put into active service. This time period shall be referred to as the Agreement "Term". The Agreement shall remain in effect over the full length of the Term unless terminated earlier as specified in Section 6 below. The Term has two phases, "Equipment Acquisition Phase" and the "Equipment Utilization Phase" as follows:
- (1) Equipment Acquisition Phase: This Phase will begin on the Effective Date of this Agreement, and last until such time as the Air District confirms, in writing, that the Equipment has become operational. Project milestones within this Phase include the execution of a purchase order for the new bus, the delivery of the new bus, the placing into active service of the new bus, and if applicable, the dismantling/destruction of the old bus unless the old bus is designated a back-up bus. The activities and deliverables listed as part of the Equipment Acquisition Phase must be completed and/or satisfied on or before the dates specified in Section 6 of Attachment A. The Grantee shall notify the Air District upon completion of the Project Milestones listed in Section 6 of Attachment A within the timeframe specified therein.
 - (2) Equipment Utilization Phase: This Phase will begin on the date the new bus is placed into active service and conclude on the date three (3) years and one day thereafter. During this Phase, the Grantee is required to retain ownership of the new bus, to maintain the new bus as recommended

by the manufacturer, to maintain CHP certification for the new bus, and to make reasonable efforts to utilize the bus in the same manner and for the same purpose as the old bus it replaced was used. The Grantee shall also collect information on the operation of the new bus and the old bus, and shall prepare and submit reports at twelve month intervals.

- 2.2 Time is of the Essence, Equipment Delivery Date. In the performance of the duties established in this Agreement, time is of the essence, as a delay in placing the new school bus into active service would result in the continued use of the higher-polluting older bus. Such use would result in the unnecessary exposure of school children to air toxics (diesel particulate matter) and in the additional discharge of greenhouse gases. Such emissions would have an adverse effect on air quality within the affected air district and may cause or contribute to a violation of an ambient air quality standard. Delivery of the new bus to the Grantee must occur on or before February 1, 2020 ("Final Delivery Date"). Delivery of the new school bus after the "Final Delivery Date" would be considered a Grantee Default of this Agreement and subject to the terms of Section 6.2 of this Agreement.
- 2.3 Grantee Purchase Order Contracts With School Bus Vendors. Grantee must include the Final Delivery Date deadline in the purchase order agreement between Grantee and the school bus distributor/vendor. Additionally, the Grantee must include language in the purchase order agreement notifying the distributor/vendor that disbursement of grant funds may not take place for up to 90 days after the delivery of the new bus. Language must also be included to notify the distributor/vendor that if the old bus will not be retained by the Grantee, the unit must be dismantled in accordance with Section 3 prior to payment being issued.

3. NEW BUS OPERATION AND MAINTENANCE, OLD BUS REQUIREMENTS

- 3.1 Designation of Old Bus as "Back-up". Grantees of awards for zero-emission projects are not required to dismantle the old bus, and as a result, fleet expansion is possible. In such an event, Grantee shall designate the old bus as "back-up" for the Grantee's school bus fleet. Grantee shall submit additional annual reporting for the old bus, pursuant to section 3.6 below, and agrees to operate the old bus only in a "back-up" capacity less than 1,000 miles per calendar year. Grantee shall provide records with annual reporting demonstrating the need to operate the "back-up" bus. The APCO may, in his discretion, waive the 1,000 mile limitation should the Grantee provide sufficient evidence and documentation of its required use.
- 3.2 Maintenance Requirements. Grantee shall operate and maintain the new bus according to the manufacturer's warranty specifications.
- 3.3 Operational Status. Grantee shall maintain records and information describing the operational status of the new bus and of the status of the old bus if still in the fleet. The types of records and documents which can be used to satisfy this requirement may include, but not be limited to records of routine maintenance performed and the corresponding purchase orders, repair estimates or work orders, and communication with the vehicle manufacturer. Within ten (10) calendar days of a request from the Air District, the Grantee shall supply said records and information in the manner specified by the Air District.
- 3.4 Disposal / Dismantle Requirements for Old Bus Unless Old Bus is Designated as a Back-up Bus. If applicable, the old bus that is replaced and not retained as a back-up bus must be dismantled in accordance with the ARB RSBPP Grant Agreement no later than 60 days after receipt of the new replacement bus. For purposes of this Agreement, "Dismantle" means to punch, crush, stamp, hammer, shred, or otherwise render the old bus chassis permanently and irreversibly incapable of

functioning as originally intended. In addition, it means the cutting or punching of a hole no less than five (5) inches diameter in the engine block. Grantee shall provide the Air District with notice of the date of dismantling, method and VIN of the dismantled bus.

3.5 Required Proof of Disposal / Dismantle for Old Bus Unless Old Bus is Designated as a Back-up Bus. If applicable, after disposing / dismantling the old bus in accordance with Section 3.4, the Grantee must prepare the documentation listed in this Section, and submit copies to the Air District on or before the Project milestones dates listed in Section 6 of Attachment A. Records shall be maintained at the physical location of the Grantee Contact listed in Section 10 of Attachment A. Upon request, records shall be made accessible within a reasonable amount of time. The records required to be maintained pursuant to this Agreement shall be retained by the Grantee throughout the duration of the Equipment Acquisition and Utilization Phases, and for a period of three (3) additional years beginning on the date the Equipment Utilization Phase ends.

- A copy of the Department of Motor Vehicles Dismantlers Notice of Acquisition/Report of Vehicle to be Dismantles (REG 42); and
- A completed copy of Attachment C, the Dismantle Certification Form, and applicable photographic evidence. Using the form, the Grantee must attest that the vehicle and engine were dismantled in accordance with the definition of "Dismantle" set forth in Section 3.4, above. In addition the following photographs must be submitted:
 - 1) The Vehicle Identification Number
 - 2) The engine serial number
 - 3) Photographic representation of the methods used to dismantle both the engine and non-engine portion of the bus

3.6 Recordkeeping and Annual Reporting. The Grantee shall collect data on the operation of the new bus, and on the operation of the old bus if it is retained as part of the fleet. The data points to be collected are: mileage, maintenance, CHP certification status, and any other pertinent information the Air District may request to verify the performance of the duties specified in this Agreement. Mileage information shall be recorded, at minimum, twice per year on the following dates: 1) The anniversary date the new bus was placed into active service; and 2) On December 31st. Maintenance and certification information shall be recorded and logged upon occurrence. The Grantee shall prepare and submit a report of the information collected throughout the reporting period for the duration of the Equipment Utilization Phase as defined in Section 2.1(2) and in accordance with the requirements and schedule in Section 6 of Attachment A.

4. ON-SITE INSPECTIONS, RECORDS RETENTION, AND AUDITS

4.1 New & Old Vehicle. The Grantee shall allow the Air District, ARB employees, and their designated representatives to physically inspect both the new bus and the old bus, unless it was dismantled, for the purpose of verifying Grantee's performance of the duties under this Agreement. Access to conduct an inspection shall be granted, after reasonable notice, during normal business hours throughout the duration of the Equipment Acquisition and Utilization Phases, and for a period of three (3) years beginning on the date the Equipment Utilization Phases ends.

4.2 Records Retention. Grantee shall retain the following records: 1) Mileage logs for the new bus and old bus; 2) Purchase orders, invoices, and work orders required for reimbursement of equipment,

infrastructure, and fuel costs pursuant to Section 4 of Attachment A; and 3) Annual reports required pursuant to Section 3.4. Records shall be maintained at the physical location of the Grantee Contact listed in Section 8 of Attachment A. Upon request, records shall be made accessible within a reasonable amount of time. The records required to be maintained pursuant to this Agreement shall be retained by the Grantee throughout the duration of the Equipment Acquisition and Utilization Phases, and for a period of three (3) years beginning on the date the Equipment Utilization Phase ends.

4.3 Records Inspection, Audits. Grantee shall allow the Air District, the ARB, the California Department of General Services, the California Department of Finance (DoF), the Bureau of State audits, or any of their designated representatives to inspect, audit, and make copies of any Project records or supporting documentation related to the performance of this Agreement. Grantee shall allow access to records during normal business hours with reasonable notice. Additionally, Grantee shall allow interviews of any employees who might reasonably have information related to such records.

4.4 Survival of Termination. The requirements in this Section 4 shall survive the termination of this Agreement.

5. CHANGE IN OPERATIONAL STATUS

5.1 Notification of Change in Operational Status. Grantee shall provide written notification to the Air District in the event of a Change in Operational Status for the Project Equipment. Notice shall be made within thirty (30) calendar days of its occurrence. For purposes of this Section, a "Change in Operational Status" shall mean: 1) the wrecking, scrapping or rendering of the Project Equipment such that it is unfit for service; 2) the selling or transferring of ownership of the Project Equipment to another entity; or, 3) the removal of the Project Equipment from active service for a period or periods longer than 30 consecutive calendar days for reasons beyond the control of the Grantee including but not limited to mechanical defect, accident, or *Force Majeure* pursuant to Section 7.8 of this Agreement.

5.2 Change in Operational Status. In the event of a Change in Operational Status that the APCO determines is permanent, the Grantee shall repay a prorated amount of the total grant funds received under this Agreement. Payment in full of the prorated amount shall be received by the Air District within sixty (60) days of the date the Change in Operational Status event occurred. The amount of the repayment shall be determined using the following schedule which is prorated and set on a sliding scale based upon the timing of the change in status event relative to the Equipment Utilization Phase start date.

- If prior to the anniversary date of the first year of operation by Grantee: ninety percent (90%) proration of the Total Grant Award; and
- If after the first year of operation, but prior to the anniversary of the second year of operation by Grantee: sixty percent (60%) proration of the Total Grant Award; and
- If after the second year of operation, but prior to the anniversary date of the third year of operation by Grantee: thirty percent (30%) of the Total Grant Award.

In the event of the sale or transfer of ownership of the Project Equipment, the APCO may, in his discretion, waive the repayment requirements of this Section if the subsequent owner or operator of the new vehicle signs a successor contract with the Air District guaranteeing that the new vehicle will continue to be used within the Air District in compliance with the terms of this Agreement, and will provide equal or greater emission reductions than would have been achieved in this initial Agreement.

6. TERMINATION

- 6.1 Prior to Disbursement of Funds. Either party may terminate this Agreement at any time prior to transfer of grant funds by giving written notice of termination to the other party, in accordance with this Section. Notice of termination under this paragraph shall be given at least thirty (30) days before the effective date of such termination, and said notice shall specify the effective date thereof. Notwithstanding the above, failure by either Party to execute this Agreement within sixty (60) days of the signature by the other Party will result in cancellation of the Agreement without notice.
- 6.2 Reimbursement Request, Grantee Default. The Air District may cancel or withhold payment of any grant fund disbursement if the APCO determines that Grantee has failed to comply with, or meet any obligation of this Agreement. The APCO shall give 10-day notice of his/her intent to cancel or withhold such payment and the basis therefore. Grantee will be given a reasonable opportunity to cure the non-compliance prior to the Air District canceling or withholding such payment. If Grantee is found to be in default of operation and maintenance requirements as defined in Section 3 above, a prorated repayment of the grant award will be required as per Section 5.2.
- 6.3 Grantee Ineligibility. The Grantee shall be required to repay/return awarded grant funds should the project be deemed ineligible.

7. MISCELLANEOUS

- 7.1 Indemnification. Each party shall indemnify, defend and hold harmless the other party, its officers, employees, agents, and successors-in-interest against any and all claims, suits or actions resulting solely from the performance by the indemnifying party of its duties under this Agreement, excepting only such claims, suits or actions that are caused by the sole negligence or willful misconduct of the indemnifying party.
- 7.2 Notices and Contact. All notices required by this Agreement shall be given in writing and shall be effective when served by personal delivery, upon confirmation of receipt by the recipient when sent by e-mail or facsimile transmission, or four (4) calendar days after being deposited, postage prepaid, registered or certified, in the United States mail, to the relevant address(es) or facsimile number as set forth in Attachment A. Other communications as may be required from time to time shall be sent to the Contact person identified in Attachment A. Either party may change Notice and Contact information at any time by written notice. All communication to the Air District shall reference the Project Number.
- 7.3 Entire Agreement. This Agreement represents the entire Agreement of the parties with respect to the subject matter described in this Agreement, and no representation, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in other contemporaneous written agreements.
- 7.4 Amendment. This Agreement may not be changed or modified except in writing and signed by the parties hereto.
- 7.5 Independent Contractor. None of the Grantee's agents, subcontractors or employees shall be construed as agents or employees of the Air District.
- 7.6 Assignment. This Agreement may not be assigned, transferred, hypothecated, subcontracted or pledged by Grantee without the express prior written consent of the Air District. Assignment of this

Agreement must be a condition of transfer of the vehicle identified in Attachment A to any successor organization to the Grantee.

- 7.7 Severability. Should any part of this Agreement be declared unconstitutional, invalid, or beyond the authority of either party to enter into or carry out, such decision shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect; provided that, the remainder of this Agreement can, absent the invalid portion(s), reasonably be interpreted to give effect to the intentions of the parties.
- 7.8 Force Majeure. Neither the Air District nor Grantee shall be liable or deemed to be in default for any delay or failure in performance under this Agreement or interruption of services, directly or indirectly, from the acts of God, civil or military authority, acts of public enemy, war, strikes, labor disputes, shortages of suitable parts, materials, labor or transportation, or any similar cause beyond the reasonable control of the Air District or Grantee (each, a "Force Majeure Event"). The party justly claiming the occurrence of a Force Majeure Event must notify the other party of the Force Majeure Event within ten (10) calendar days of discovery of the Force Majeure Event, and will have thirty (30) days following such Force Majeure Event to resume its performance under this Agreement; *provided*, however, that the other party's corresponding obligations (including the corresponding obligation, if any, to pay monies when otherwise due) will be similarly suspended during such time period, and *provided further*, that if the Grantee's Force Majeure Event continues for more than thirty (30) days, the Air District may terminate this Agreement immediately and without any liability to any party, other than for obligations incurred up to the date the Force Majeure Event commenced.
- 7.9 Right to Claim Emission Reductions. The ARB retains the exclusive right to claim any emission reduction credits under state or federal law that might result from emissions reduced by the Project implemented pursuant to this Agreement.
- 7.10 CEQA Review. The Grantee must fulfill all requirements of the California Environmental Quality Act (CEQA) with regard to the Project. This includes ensuring that all necessary permits and environmental documents are prepared and that clearances are obtained from the appropriate agencies prior to construction in compliance with the Act, state law, and local ordinance.
- 7.11 Grant Publicity. The Grantee must acknowledge the California Climate Investments program as a funding source from ARB's Low Carbon Transportation program whenever projects funded, in whole or in part by this Agreement, are publicized in any news media, websites, brochures, publications, audiovisuals, or other types of promotional material. The acknowledgement must read as follows: 'This publication (or project) was supported by the "California Climate Investments" (CCI) program. Guidelines for the usage of the CCI logo can be found at www.arb.ca.gov/ccifundingguidelines.'
- 7.12 Attorney Fees. In the event the Air District is required to enforce any terms or conditions of this Agreement by court action, it shall be entitled to an award of attorney's fees and costs.
- 7.13 Third Party Beneficiary Rights. The ARB is an intended third party beneficiary of this Agreement and reserves the right to audit and enforce the terms of this Agreement at any time throughout the duration of the Equipment Acquisition and Utilization Phases, and for a period of three (3) years beginning on the date the Equipment Utilization Phases ends.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on their behalf by their authorized representatives effective as of the date of the last party signing below.

RESCUE UNION SCHOOL DISTRICT

NORTH COAST UNIFIED AIR QUALITY
MANAGEMENT DISTRICT

Patrick Cahill,
Director of Transportation

Brian Wilson,
Air Pollution Control Officer

Date: _____

Date: _____



ATTACHMENT A - PROJECT SPECIFIC INFORMATION

Except as otherwise provided, all capitalized terms shall have the meanings set forth in the Agreement.

1. **Grantee:** Rescue Union School District

2. **Project Number:** RSBPP 17-9

3. **District Approval Date:** September 5, 2017

4. **Scope of Work - Project Description:** The purchase of one (1) eligible school bus (“New Bus”) to replace an existing in-use school bus (“Old Bus”). Project Equipment shall include the Old Bus, New Bus, and any supporting infrastructure necessary for the operation of the New Bus (e.g. charging station). During the *Equipment Acquisition Phase*, the Grantee shall purchase the New Bus, and shall also purchase and install any necessary charging equipment. The Grantee shall secure all required construction permits and shall complete all required CEQA analyses prior to erecting any building, or installing any equipment necessary for this project. During the *Equipment Utilization Phase*, and after securing the proper CHP certifications, the Grantee shall place the New Bus into active service and make all reasonable efforts to use it in the same manner as the Old Bus it replaced. The Old Bus may remain as part of the existing school bus fleet if it is designated as a “back-up” unit and operates less than 1,000 miles per calendar year. The Grantee shall collect and record information on the operation of the Project Equipment for annual reporting. The report shall be prepared using a form provided by the Air District, however, the Grantee may submit additional information or materials as deemed appropriate. Each reporting period shall be twelve (12) months in length and shall begin on December 31 of the year the New Bus is placed into active service. There are four reporting events, which will capture calendar year usage and usage based on 12, 24, and 36 months of operation.

Project Equipment

In-Use Bus (“Old Bus”)				
License Plate #	Vehicle Identification Number	Bus make and model	Model year	Designation
476818	1HVLNHGL6EHA62554	International IHC Wayne 173	1984	Destroyed

An eligible school bus (“New Bus”) is defined as a new (current model year) zero-emission (battery electric vehicle or fuel cell powered) school bus. A charging unit or charging infrastructure is defined as equipment required to charge/power the New Bus. This includes all types of units (Level 1, Level 2, DC Fast Charging).

5. **Maximum Amount of Grant Funds Awarded: \$405,000.00**

According to program guidelines, the reimbursement of eligible project costs for the project described in Section 4 above shall not exceed \$405,000 in Rural School Bus Pilot Project grant awards. The maximum amount of grant funds awarded for this project is **\$405,000.00**. Eligible project costs include: The cost of the New Bus (vehicle price, taxes, and environmental disposal fees), and the vehicle charging station (parts and labor). Rural School Bus Pilot Project grant awards may not exceeded the Maximum Funding Levels allowed

under the grant and the total project costs for each category. Rural School Bus Pilot Project grant awards combined with other funding sources may not exceed eligible project costs.

RSBPP Funding (Bus)	RSBPP Funding (Infrastructure)	Additional Funding	Total
\$400,000.00	\$5,000.00	\$0.00	\$405,000.00

6. Project Schedule (Milestones): The following is a list of the deliverables (performance duties), under the Agreement which must be completed on or before the dates indicated below.

Milestone	Due Date(s) / Timetable
1) Issue Purchase Order (PO) for New Bus	Complete within 30 days of contract execution
2) Submit copy of PO to the Air District	Within 10 days of execution
3) Deliver New Bus to Grantee, AND place New Bus into active service	On or before February 1, 2020
4) Notify Air District of New Bus Delivery and Operation	Within 10 days of delivery
5) Dismantle / Scrap "Old Bus", OR Re-designate as "Back-up"	Within 60 days of delivery of the New Bus to the Grantee (Milestone #3).
Final Date to Submit Reimbursement Request is March 15, 2020	
6) First Annual Report	Record mileage on December 31 st of the year the New Bus is placed into active service. Reports will be due the following January 31
7) Second Annual Report	Record mileage on December 31 and 12 months after the New Bus was first placed into service. Reports will be due the following January 31
8) Third Annual Report	Record mileage on December 31 and 24 months after the new bus was first placed into service. Reports will be due the following January 31
9) Fourth Annual Report	Record mileage on December 31 and 36 months after the New Bus was first placed into service. Reports will be due the following January 31

7. Reimbursement Schedule Limits: The following represent the maximum allowable reimbursement possible for each of the milestones listed.

Milestone	Maximum Payment
#5 - New Bus in Service & Old Bus Dismantled or Re-designated	\$400,000.00
#5 - Charging Station / Infrastructure	\$5,000.00

8. Notices: Any required written notice shall be addressed to:

Grantee:

Patrick Cahill
Director of Transportation
Rescue Union School District
2390 Bass Lake Road
Rescue, CA 95672
530-672-4312

District:

Brian Wilson
Air Pollution Control Officer
North Coast Unified AQMD
707 L Street
Eureka, CA 95501
(707) 443-3093
bwilson@ncuaqmd.org

9. Contacts: Contact persons for day-to-day activities of the Project are:

Grantee:

Patrick Cahill
Director of Transportation
Rescue Union School District
2390 Bass Lake Road
Rescue, CA 95672
530-672-4312
pcahill@my.rescueusd.org

District:

Erin Squire
Special Projects Coordinator
North Coast Unified AQMD
707 L Street
Eureka, CA 95501
(707) 443-3093 x111
esquire@ncuaqmd.org

10. Vehicle Garage & Location of Records: The physical address where the new bus and old bus are housed (vehicle yard) and the location where operational records are kept.

Vehicle Garage:

Rescue Union School District
2460 White Oak Road
Rescue, CA 95672

Location of Records:

Rescue Union School District
2390 Bass Lake Road
Rescue, CA 95672

ATTACHMENT B – Reimbursement Request Form

Project Number: RSBPP 17-9

School District: Rescue Union School District

Contact Person: Patrick Cahill

In order to request payment for the Rural School Bus Pilot Project, submit this form within 60 days of receiving the “new bus,” and no later than March 15, 2020. All fields must be completed and required documents received to be considered for payment.

The following is a list of documents and photographs that must accompany this form, as per section 1.2 of your Grant Agreement. A separate form must be completed for each bus.

All Project Types

- Vendor Invoice
- CHP Safety Certification documentation
- Photographs of the following (New Bus):
 - VIN Number (Bus Manufacturers ID tag)
 - Engine Serial Number
 - New Bus Number/Fleet ID #
 - License Plate, if available
- Copies of any checks paid by the Grantee

Combustion Engine Projects Only

- ARB Executive Order for the new bus engine
- Completed Dismantle Certification Form
- Receipts for renewable fuel purchase (if applicable)

Zero-Emission Projects Only

- Invoice documenting infrastructure costs (if applicable)
- Completed Old Bus Designation Form
- Completed Dismantle Certification Form (if applicable)

New Bus Information

Vehicle Make:		Vehicle Model:	
Vehicle Identification Number:			
License Plate Number (if available):	Bus ID#:	Odometer Reading:	
Engine Make:	Engine Model:	Engine Serial Number:	

Payee Information

School Bus Vendor (vehicle costs):			School District (infrastructure and fuel costs):		
Make Check payable to:			Make Check payable to:		
Address:			Address:		
City	State	Zip	City:	State:	Zip:
Contact:			Contact:		

ATTACHMENT B – Reimbursement Request Form

Project Number: RSBPP 17-9

Payment Claim

	Project Costs	Claim Amount	District Use Only	
New Bus Cost:	\$	\$	Verified By:	Approved By:
Infrastructure:	\$	\$		
Renewable Fuel:	\$	\$	Date	Date
Total:	\$	\$		

The total claimed for payment must not exceeded the “Total Grant Award” listed in Attachment A, Section 5 of your Rural School Bus Pilot Project Grant Agreement.

I certify that the information reported on this form is true and correct to the best of my knowledge and that I have taken reasonable measures to ensure its accuracy and completeness. Further, the information reported describes the purchase of a new school bus with RSBPP funds pursuant to the terms of the RSBPP grant agreement specific for this new unit.

X

Signature

Printed Name

Date

ATTACHMENT C – Dismantler Certification Form

Project Number: RSBPP 17-9

School District: Rescue Union School District

Contact Person: Patrick Cahill

This form is used to satisfy the bus dismantle reporting obligation. It must be received by the Air District no later than 60 days after the “new bus” is received. Complete this form in its entirety, obtain the Dismantlers signature, attach applicable photographs, and provide a copy of the Department of Motor Vehicles Dismantlers Notice of Acquisition/Report of Vehicles to be Dismantled (Reg 42).

Photographs required to document destruction:

- Vehicle Identification Number
- Engine Serial Number
- Photo of the method used to “dismantle” both engine and non-engine portion of the bus (see definition of “dismantle” below and the following page for examples of satisfactory photos)

Photographs may be provided by the school district or the dismantler, and may be delivered with this form, or by emailing them to esquire@ncuaqmd.org.

Dismantler Information:

Dismantler:		Contact Name:	
Address:		Contact Email:	
City:	State:	Zip:	Phone:

Engine Dismantle:

Engine Make:	Engine Model:
Engine Serial Number:	
Describe Method Used for Engine Dismantle:	

Vehicle Dismantle:

Vehicle Make:	Vehicle Model:
Vehicle Identification Number:	
Describe Method Used for Vehicle Dismantle:	

The bus and engine identified by the VIN number/Serial number shown below, shall not be returned to the original manufacturer for remanufacture, shall not be resold but shall be dismantled and rendered unfit for further use. To “dismantle” the vehicle chassis means to punch, crush, stamp, hammer, shred, or otherwise render permanently and irreversibly incapable of functioning as originally intended. To “dismantle” the engine portion, a 5 inch hole must be cut be cut into the engine block.

I certify that the information provided on this form is true and correct. Furthermore, the attached photographs are images or the equipment identified on this form. The equipment listed on this form has been dismantled in a manner consistent with the definition listed herein and in accordance with the terms of the Agreement for this Project.

X _____
Dismantler Authorized Signature

Printed Name

Date

ATTACHMENT C – Dismantler Certification Form

Project Number: RSBPP 17-9

Examples of Acceptable Destruction (“Dismantle”)

The photographs below have been provided below as a guide for acceptable destruction of the engine and non-engine (chassis) portion of the bus.



Engine: 5" hole in engine block



Example of acceptable destruction of vehicle chassis



Example of acceptable destruction of vehicle chassis



Example of acceptable destruction of vehicle chassis

ATTACHMENT D – Designation Form

Project Number: RSBPP 17-9

School District: Rescue Union School District

Contact Person: Patrick Cahill

The Rural School Bus Pilot Project allows Grantees to retain their old school bus when utilizing zero-emission vehicle technology. To do so, Grantees must designate the old school bus as “back-up” for their school bus fleet, must limit operation to less than 1,000 miles per calendar year, and must report usage (mileage) on an annual basis. If you wish to retain your old school bus as part of your fleet, please complete this form and return it to the District within 60 days of receiving the new bus. If not, the old school bus must be scrapped pursuant to the terms of the grant agreement – see Attachment C.

Old Bus Vehicle Make: International	Old Bus Vehicle Model: 1984	
Old Bus Vehicle Identification Number: 1HVLNHGL6EHA62554		
Old Bus License Plate Number: 476818	Old Bus ID/Fleet ID#: 16	Odometer Reading:

Select one of the following:

- The old school bus listed in the table above will be retained as part of our active fleet, remain CHP certified, only be used in a “back-up” capacity, and operate less than 1,000 miles per calendar year.

- The old school bus listed in the table above will be destroyed in accordance with section 3.4 of the Grant Agreement.

By signing below, I certify that the information provided above is true and correct and that I have taken reasonable measures to ensure its accuracy and completeness. Further, the information reported describes the “old school bus” referenced in the RSBPP Grant Agreement for Project: RSBPP 17-9

X _____
Signature

Printed Name

Date

Rescue Union School District

AGENDA ITEM: Marina Village Overnight Field Trip

BACKGROUND:

It is board policy to approve overnight field trips. The following field trip has been approved by Instructional Services and is submitted for Board approval.

Disneyland Magic Music Days Workshop and Performance

Marina Village School

January 30 – February 2, 2018

STATUS:

The Disney Performing Arts Soundtrack Sessions put participants in a recording studio setting where Disney music professionals teach students important sight-reading and performance concepts, and what it's like to work in the music industry. Workshop Clinicians are composers, arrangers, conductors and studio musicians, each with Disney credit to their name. The studios are the real deal, so when students put on a pair of wireless headphones and listen to the click track, they truly learn what it's like to lay down tracks like the pros. Each 90-minute session includes playback of actual Disney film clips with the musical score provided by your ensemble.

FISCAL IMPACT:

N/A

BOARD GOAL:

Board Focus Goal I – STUDENT NEEDS:

B. Curriculum and Instruction: Provide a meaningful, innovative learning environment using Common Core, and other student content standards and research-based, progressive, effective instructional methodology, instructional materials, staff development and technology that will ensure student success in career and college

RECOMMENDATION:

District administration recommends the Board of Trustees approve the overnight field trip to Disneyland.

FIELD TRIP REQUEST

All field trip requests shall be submitted at least 30 calendar days in advance unless special circumstances exist. (AR 6153)
 All overnight and/or out of state field trips require Board approval. (BP 6153)

Contact Person: <u>Ben Cain</u>	Date of Request: <u>8/29/17</u>
School: <u>MVMS</u>	Date(s) of Trip: <u>1/30-2/2/18</u> <small>Check here if field trip is overnight <input checked="" type="checkbox"/></small>

PARTICIPANTS					
Teacher	Grade	# of Students	# of Staff	# Chaperones	Total
<u>Ben Cain</u>	<u>7/8</u>	<u>44</u>	<u>1</u>	<u>5</u>	<u>50</u>
Total Participants					<u>50</u>

DESTINATION <small>Check here if field trip is out of state <input type="checkbox"/></small>	
Destination: <u>Disney (Anaheim) & Springhill Suites (Anaheim)</u>	Contact Person: <u>Sandy Prather</u>
Address: <u>1801 S. Harbor Blvd, 92802</u>	Phone: <u>714-333-9068</u>

MODE OF TRANSPORTATION

Walking Private Vehicle Commercial Transportation District Bus

If District bus, names of staff riding the bus: Ben Cain

ITINERARY			COST PER PERSON	
Arrival Time	Departure Time	Location	Entrance Fee	Transportation
<u>1:30 PM</u>	<u>4:30 PM</u>	Departure from School	_____	_____
<u>1/30/18</u>	<u>2/2/18</u>	Destination: <u>SMF (Sac. International)</u>	Parking	_____
<u>10:30 PM on 2/2/18</u>		Other: <u>1/30-2/2/18 Disneyland/Ca. Adventure</u>	Food	_____
		Other: <u>Parents pick up @ SMF</u>	Other	_____
		<u>Arrival Back at School</u>	Total	<u>600.00</u>
			Source of funds: <u>Students/parents</u>	

PURPOSE & PREPARATION (Describe field trip and how it relates to and supports concurrent unit of study. Describe activities involved in preparation for field trip.)

For the 9th year we will be attending Magic Music Days in Disneyland and Ca. Adventure. to do: Performances, Recording Session & multiple clinics.

Teacher Signature: <u>[Signature]</u>	Date: <u>8/29/17</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied
Principal Signature: <u>[Signature]</u>	Date: <u>9/13/17</u>	
Superintendent Signature: _____	Date: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied

Reason for Denial: _____

*** FOR TRANSPORTATION USE ***			
Date Received: _____	Buses required: 1 2 3 4 5	Estimated Mileage Cost _____ miles @ \$ _____ = \$ _____	
Route Coverage Required? YES NO		Estimated Driver Cost _____ hrs x \$30 = _____ + \$ _____ (meal) = \$ _____	
TMS # _____	EM # _____	Total Estimated Cost \$ _____	
Name of Commercial Carrier: _____	Estimated Charges: \$ _____	Teacher Confirmation <input type="checkbox"/>	Commercial Carrier Confirmation <input type="checkbox"/>
Director of Transportation Signature: _____	Date: _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Comments: _____			